

INDUCTION TRAINING COURSE FOR CIVIL JUDGE (Jr. Division), BIHAR JUDICIAL SERVICE.

INTRODUCTION

As per the guidelines of first pay revision committee (Shetty Commission Recommendations) and third Judge's case it was decided by the Apex Court that the total training period of Induction Training would be for Twelve months and the same was also suggested by National Judicial Academy. Accordingly after the joining of Trainee Judges they are required to undergo the training as per the following schedule:

Sl No.	Field/Institutional Induction Training Programme	Duration
First Phase of Practical Training (Field)		
1	a) J.M. Ist Class	5 Weeks
	b) Principal Magistrate, J.J.B.	1 Week
2	First Phase of Institutional Induction Training at Bihar Judicial Academy	8 Weeks
3	Second Phase of Practical Training (Field) [with Munsif]	6 Weeks
4	Second Phase of Institutional Induction Training at Bihar Judicial Academy	8 Weeks
Third Phase of Practical Training (Field)		
5	a) Sub-Judge/A.C.J.M	6 Weeks
	b) Executive Training (outside the Court)	3 Weeks
6	Third Phase of Institutional Induction Training at Bihar Judicial Academy	6 Weeks
Fourth Phase of Practical Training (Field)		
7	a) Add. District & Sessions Judge	5 Weeks
	b) Reflective Training inside the Court	1 Week
8	Fourth (Final) Phase of Institutional Induction Training at Bihar Judicial Academy	1 Week
		(Joint Training)

Apart from the Academic training in the Judicial Academy, emphasis is also laid on physical fitness, discipline and Judicial ethics. For Physical Fitness the "YOGA TRAINING" begin at 06:30 A.M. The Classes in the Academy start from 10:00 A.M. to 05:15 P.M.. The last period is normally for Presentations, interactions and group discussions

There are usually six classes a day, each class being of fifty five minutes and the tea break for fifteen minutes. There is also a Lunch break of one hour fifteen minutes which inculcates habit of sitting for the duration of Court Hours and keeps trainee officers vibrant and tenacious through out their training schedules.

This part will be for a period of **23 Weeks**. The training of Probationary Officers shall commence from the date He/She announces charge (Date of Joining) at their respective Judgeships. If due to variance in Date of Joining of Probationary Officers, any training is left out/not completed, the same shall be imparted to trainee officers only after Fourth Phase of Institutional Induction Training Programme.

(I) Field Training in the Civil Courts : (CRIMINAL SIDE) with Judicial Magistrate 1st Class (05 Weeks) , and Principal Magistrate (01 Week).

1. These initial 06 Weeks will be devoted for the learning of working of the Criminal Courts. Out of 06 Weeks the Probationary Officers shall be attached to Principal Magistrate for 01 Week. During this period the Officers will go through the various Registers maintained in the Criminal Courts such as:

- (a) Case Diary/Cause List.
- (b) Register of Petition/Application and Court fee.
- (c) Register of Processes issued and Processes received.
- (d) Register of Trial.
- (e) Fine Register.
- (f) Fine Cheque Book.
- (g) Register of Complaint of Offences.
- (h) Register of G.R. Cases.
- (i) Register of witness etc.

And all other Register which are to be maintained in the Court of Magistrate and Sessions Court.

2. They will go through some of the Case diaries/Charge Sheet/FIR/Seizure List/Expert Report/ Medical Report etc.

3. They will also go through Case Record with order sheet , Police Paper, Evidence, Petitions & Judgements.

4. They will watch the Proceedings in a Criminal Court during:

- (a) Examination of witnesses.
- (b) Framing of Charge.
- (c) Examination of accused U/s 313 Cr.P.C.
- (d) Argument of Counsels.
- (e) Recording of confessional statement by the Magistrate/Disposal of Petition U/s 311,319, 205 etc of Cr.P.C.
- (f) Enquiry U/s 202 of Cr.P.C.

They will watch the proceedings in a Criminal Court at Various stage of Trial.

4. They will critically examine records of current cases and disposed cases. They will learn how Orders are recorded and Judgments are prepared.

(II) Field Training in the Civil Courts : (CIVIL SIDE) with Munsif (Civil Judge, Jr. Div).

1. During this period of **06 Weeks** out of **23 Weeks** the officers will peruse records of different classes of cases of both current and disposed of. This exercise will include critical examination of the Table of content, the order sheet, the classification of records, the user/nonuser of proper forms in the record, the list of document filed, the list of documents admitted in evidence, the various orders passed in the case, the cancellation of court fee etc. The examination will be done in the light of the prescription in the Civil Court Rules and Circulars orders as regards items indicated above as well as those in the Code of Civil Procedure. They will read Judgments of disposed cases to learn the format and content of Judgments. They will also watch full day's proceedings in a Civil Courts often from the dias.
2. The Officers will inspect the Court diary, the Cause list, the Court fee register etc and learn how these are prepared.
3. The officers will spend sufficient time in different branches of the District Judge's establishment, such as The Nazarat Branch, The Copying Branch, The Record Room, The Accounts Branch etc to gather hands-on knowledge about the working of the office. This exercise will include inspection of the relevant registers maintained in different Branches and of statements to be submitted to the District Judge.
4. They will acquire knowledge about filing of a suit till the first order is recorded in the court in the light of the prescription thereof in the Civil Court Rules and Orders and the Code of Civil Procedure as amended Since 01.07.2002.
5. They will also learn as to -
 - (i) Execution of cases.
 - (ii) Stamp Reporting.
 - (iii) Modes of Service of Summon.
 - (iv) Report of Nazarat.
 - (v) Issuing Delivery of Possession.
 - (vi) Different nature of Suits and proceedings in Civil Court.

(III). Third Stage of Practical Field Training in the Civil Court with Sub-Judge / A.C.J.M. for Six Weeks.

(i) The Trainees should sit with Sub-Judge & A.C.J.M. and shall prepared Shadow Record of Title Suit, Eviction Suit, Interlocutory Order, Bail Order, Cognizance Order & the Shadow Record shall be deposit in Academy being used at the last stage for writing Judgments and Order.

(ii) In the Third stage also the trainees will be required to gain experience of other Offices and District Legal Services Authority (DLSA) like previous session in the field.

(IV). Fourth (Final) Phase of Field training with A.D.J. for Five Weeks.

(i) The trainees shall sit with District Judges & Additional District Judges and shall prepare Shadow records of Sessions Trial, Appeal, Revision, Bail Orders, Release Orders of the Articles and Discharge Order. Shadow Records shall be deposited in Academy to be used at the last stage for writing Judgment and Order.

(ii) In the Fourth Stage also the trainees will be required to gain experience of other Offices and District Legal Services Authority (DLSA) like previous session in the field.

FIELD TRAINING INSTRUCTIONS.

1. After their posting and Joining in the District and in the entire duration of their training, the Trainee Judges, shall be required to attend Institutional Training at Bihar Judicial Academy, Gaighat, Patna in Four Phases, The duration of each phase would be about 06 - 08 Weeks for First three phases and last phase of training would be jointly for Group "A" & Group "B" for One Week at Bihar Judicial Academy, Gaighat, Patna.
2. The District Judge shall provide each trainee Judge with the following books from his General Library, immediately after the Newly recruited Judges have joined at the District headquarters.
 - I. Civil Procedure Code.
 - II. Rules and Orders (Civil & Criminal)
 - III. The Limitation Act.
 - IV. The Court Fees Act.
 - V. The Evidence Act.
 - VI. Indian Penal Code.
 - VII. Criminal Procedure Code.
 - VIII. Stamp Act.
 - IX. Land Revenue Code/Bihar Building Control Act.
 - X. A compilation of important memorandaisued by the High Court containing instruction on pleadings and conduct and Trial of cases etc.
 - XI. Compilation of Service Rules.
 - XII. Forms and Stationary Rules.
 - XIII. A compilation of Financial Rules.
 - XIV. The General Rules and Circular Orders (GRCO).
 - XV. The Book on Financial Codes.

NOTE: If there is any difficulty in compliance with the above, The District Judge shall without delay seek further instruction from the High Court in this regard.

TRAINING PROGRAMME

1. To begin with, the trainee Judge shall be required to study the working of different Section like Nazarat, Malkhana, Copying Record Room, Accounts, Computer Section etc. under the guidance of Judicial Officer in-charge of the respective section and shall also sit with senior officials in these sections. During this period, they shall also study the relevant provisions of the Rules and Orders both Civil and Criminal relating to the working of these sections. The Trainee Judges shall also sit with the Clerks of the Court for about One Hour daily with a view to see and study as to how pleadings are scrutinized and the office establishment work is done. The District Judge/ C.J.M./Judge-in-Charge/D.D.O. shall constantly guide the trainee Judge regarding the working of the different sections under his establishment.
2. The trainee Judge shall be required to attend the First phase of the Institutional training for the period of two months, wherein the trainee judges shall be required to maintain the **Dress Code** prescribed for Civil Judges. They shall be required to bring with them such Law books and stationary as may be specified in the training programme.
3. The District Judge shall direct the trainee judges to sit with a Judge as per specified training schedule in the Court to observe court working and proceedings of Criminal & Civil cases, recording and controlling of evidence, hearing of arguments etc.
4. During the third phase, the trainee Judge shall be required to sit with the C.J.M./A.C.J.M. Senior Magistrate to observe Criminal Court working, framing of charges, recording and controlling of evidence examination of accuse, hearing of arguments etc. During the period he shall be under the constant supervision of the Chief Judicial Magistrate and shall be required to prepare draft charges, draft questions for examination of accused, draft interlocutory matters and also draft judgments.
5. From time to time the Trainee judges shall be required to submit his draft charges, draft issues, draft judgments orders, draft interim orders to the District Judge, who shall after perused thereof properly made the Trainee judge to learn in the Proper manner.
6. During this period of training, the District Judge shall direct the trainer judges to provide the trainee judges records of 08 contested disposed of Civil Suits and 08 Criminal cases (such records preferably containing, all the stages of trial). The Trainee judges shall thoroughly study these records, order sheets, oral evidence, interim orders if any, Judgment of the Trial Court and that of appellate Court and prepare his notes and shadow records and submit the same to the Academy after getting it counter signed by the District Judges, and they will obtain Certificate from their trainer on this account.
7. The District Judge shall call the Trainee Judges on Sundays and Holidays and have a meeting with them and orally test them about the progress of their field training and deliver some instructive orations in the way of guidance on different topics/matters and shall also discuss with the trainee judge, day to day working of the Court and various problems, aspects connected there with and also the administrative matters.

Instructions to the Trainer Judges in the Field Training.

1. The trainer Judges shall explain the trainee judges, about admissibility of revenue records and Khasra entries in evidence and how they are to be proved, with reference to the provisions of Sections in the Land Revenue Act, Land Tenancy Act and Land Reforms Act. In addition to this, they shall be explained how the discovery memo under section 27 of the Evidence Act is to be proved and how the inadmissible part thereof is to be excluded from evidence.

The trainer shall explain the broad principals of appreciation of evidence and rule of corroboration. They shall also be explained the provisions relating to responsible and direct, indirect hearsay evidence, primary and secondary evidence, public and private documents, provisions relating to burden of proof, presumptions, cross examination and impeaching the credit of the witness with reference to Sections 145 to 157 of the Indian Evidence Act and also the principals underlying Section 165 and also Section 134 of the Indian Evidence Act.

Under the guidance of trainer, the Trainee Judges shall be required to study different provisions of Bihar Building Control Control Act, Court Fees Act, Suit Valuation Act, Stamp Act and particularly Sections 10 , 11 , 144 Cr.P.C. and Orders 5 , 6 , 7 , 8 , 9 , 10 , 11 , 12 , 13 , 14 , 16 , 17 , 18 , 20 , 21 , 22 , 23 , 32 , 34 , 35 , 39 and 40 C.P.C. They shall also be explained by the trainers the provisions of Sections 17 and 49 of the Indian Registration Act. Similarly they shall be required to study the different relevant provisions of Cr.P.C. like Sections 87 , 88 , 98 , 100 , 154 , 156 , 167 , 193 , 200 , 202 , 203 , 205 , 207 , 209 , 210 , 211 , 451 , 457 Cr.P.C. and also the Chapter pertaining to framing of charges recording of Plea in summons cases and difference between summons and warrant Trial and procedure relating thereof. They shall also study the relevant provisions regarding agreements contracts, adequacy and lawfulness of consideration, breach of contract and assessment of damages. From time to time the trainer Judges pertaining to the above subjects and remove their doubts and confusions.

2. On completion of last phase of the Institutional Induction Training at Bihar Judicial Academy the Director, Bihar Judicial Academy shall issue a Certificate of Successful completion of training at Bihar Judicial Academy by the trainee Judges.

3. Even after this the trainee Judges shall under the Constant observation and guidance of the Academy & District Judge, and their work on the Judicial side shall have, a subject matter of impact assessment of Bihar Judicial Academy. During there probation period if the Director, Bihar Judicial Academy/District Judge is of the opinion that a trainee Judge needs further training, he shall accordingly send a detailed report to the Hon'ble High Court specifically mentioning the areas in which training is required.

SHADOW RECORDS.

Instruction regarding preparation of Shadow Records during Field Training:-

Probationer Civil Judge are required to prepare all together 16 Shadow Records during the Field Induction Training programme out of that 10 Shadow Records will be prepared from completely disposed of Contested Cases. Its descriptions are as follows:-

S.No.	Trainer Judges	Shadow Records of	No. of Records.
(i)	Judicial Magistrate First Class	Two Contested Police Case, One Contested Complaint Case, One Record of Bail Order, One Record of Release of Article.	4
(ii)	Munsif	Two Contested Title Suit, One Record of either Money/Eviction/ Declaratory Suit, One Injunction Order.	4
(iii)	Sub- Judge/A.C.J.M.	One Contested Title Suit, One Record related to Interlocutory Order from Criminal & Civil both.	3
(iv)	A.D.J.	Two Contested Criminal Appeal, One Contested Civil Appeal & Two Record of Criminal Revision.	5

Training Officers are required to sit on the dais with the Presiding Officers who are there trainer as per the given schedule and apart from writing down original depositions, if permitted/Instructed by the trainer; they will be preparing Shadow Records in the presence of their trainer and jot down the arguments in brief, on behalf of both the parties, however, at the last of the Shadow Records they shall not be writing the final judgment in the Shadow Record as they will be directed to write Judgment on the basis of their Shadow Record in the Academy itself in the last phase of their training.

On the completion of each phase of the field training, Probationers are required to deposit the Shadow Records to the Judicial Academy duly signed and certified by their trainers and counter signed by the District Judge and the same shall be evaluated in due course and shall be used for special training at the last stage of winding up exercise in the Academy, where they shall be required to write Judgment/Orders and whereby their shortcomings will be removed.

Miscellaneous Instructions.

During the entire period of field training officers will work under the overall supervision the District Judge, who may work out the detailed schedule within the above frame work with assistance of the Chief Judicial Magistrate. The Registrar General of the Patna High Court/Director, Bihar Judicial Academy may instruct the District Judge/Chief Judicial Magistrate suitably in this regard.

Officers will maintain exemplary discipline during their stay in the field and a brief record of each day's work in their Training Diary. During this period they will maintain a detailed diary of their each day's work during the Training. On completion of the each Phase of field training , the officers will thereafter report back to Bihar Judicial Academy and submit the diary and a report of their experience gathered during the field training. This record of each day will be countersigned by the officer whose office they attend for the day.

On completion of the field training for six months as mentioned above the officers will report to the Academy and submit the record of work during the period.

Important note for outside field training.

- The District Judge to monitor the overall practical training programme.
- The District Judge is requested to provide a suitable chamber to the trainee officers and also to provide transport during the field visit.
- The Trainee Officer may be allowed to sit along with the regular presiding officer of JMFC/ Civil Judges(Jr. Div.) i.e. Munsif .
- The Trainee Officer should maintain a Field Training diary noting down what he observed during the day proceedings and submit it at the end of each phase to the Judicial Academy for Scrutiny.
- The District Judge is to interact with the officers once in a week and observed the notes prepared by the trainee officers and guide the officers.

PART "B"	
MODULE 2	MODULE 3
Intensive Field Training (OUTSIDE THE COURT)	Intensive Field Training (INSIDE THE COURT) (Integrative/Reflective)
03 Weeks	01 Week

ANNEXURE II

Foundation Course & Induction Training

Field Induction Training (Outside the Court) of Newly Appointed Probationary Civil Judges of 29th Batch, Bihar Judicial Service.

Probationers Civil Judges are expected to undergo Field Training in their respective Judgeships and during this training it is necessary to get them attached with the various departments of the district from where genesis of different types of cases take place. For the sake of convenience the whole Filed training schedule at District Level could be divided in different modules.

1. Extra Judicial Field Training at District Level in Various Departments Total 21 Days

Module I - Training and attachment with the Forest Department: (02 Days)

- i. Probationer Civil Judges will be attached with D.F.O. for 02 Days
- ii. D.F.O. along with other officials of the Department would make them learn genesis of Forest Cases.
- iii. D.F.O. should be told as to what is expected in this discourse.
- iv. Filing of official complaint of Forest cases, investigation by the forest officials and submission of Investigation report.
- v. A general outline of Forest Act, Wild Life Protection Act, Environment Protection Act, Kendu Leaves Act etc. will be discussed by the Forest official with the Probationer Civil Judge.

Module II - Training and attachment in the Excise Department: (01 Day)

- i. Probationer Civil Judges will be attached with Excise Superintendent or any Senior Excise Officer for One day.
- ii. Excise Superintendent should be told as to what is expected in this discourse.
- iii. Excise Superintendent along with other officials of the department would make them learn genesis of Excise cases with special reference to Section 47 of Excise Act.
- iv. Filing of Excise Cases, investigation by the officials and submission of Investigation report.
- v. Observation of taking sample of seized substances, its packaging and sending to the laboratory.
- vi. A general outline of Excise Act, will be discussed by the Excise official with the Probationary Judges.
- vii. Procedure of Production of seized substances in the Court and getting it exhibited.
- viii. Intricacies of the search & seizure will be discussed.

Module 3 – Training and attachment with the District Transport Office- (01 Day)

- i. Probationer Judges will be attached with District Transport Officer for 2 days.
- ii. D.T.O. should be told as to what is expected in this discourse.
- iii. D.T.O. along with other officials of the department would make them learn genesis of cases related to Motor Vehicle Act and Road & Transport Department.

- iv. Filing of Motor Vehicle Cases, investigation by the officials and Submission report.
- v. Examination Report of Vehicle by M.V.I. in Motor Accident cases.
- vi. Procedure for getting the vehicle examined for repairing and for declaring it condemned.
- vii. A general outline of M.V. Act and salient Sections of IPC which are used in motor accident cases, will be discussed with the D.T.O. and M.V.I. by the Probationer Civil Judges.
- viii. Procedure of production of seized substance in the court and getting it exhibited.

Module 4 – Training and attachment with the District Collectorate - (06 Days)

- i. Probationer Judges will be attached with District Magistrate's Office for 06 days this will include their attachment with
- ii. SDM- Emphasis should be given for cases u/s 107, 133, 144, 145 Cr.P.C.
- iii. SDO- Function as Rent Controller as per BBC Act.
- iv. BDO
- v. C.O.- For mutation, Land Revenue Rent Receipts and Register II
- vi. DCLR- As appellate court of mutation + BLDR (Bihar Land Dispute Resolution Act, 2009)
- vii. Additional Collector- As revisional court of mutation.
- viii. District Treasury Officer,
- ix. DDC
- x. Land Consolidation Officer/Deputy Director Land Consolidation,
- xi. Municipality,
- xii. District Nazarat and
- xiii. Jail Superintendent in Jail.
- xiv. District Magistrate should be told as to what is expected in this discourse.
- xv. District Magistrate along with other officials of the department would make them learn genesis of cases related to Land Revenue and Land disputes.
- xvi. Special emphasis should be given to cases u/s 107, 133, 144, 145, of Cr. P.C. while they would be undergoing training with SDM.
- xvii. Executive Magistrates, S.D.M., D.M. will ensure that they would be holding courts while attached with these authorities.
- xviii. While in the training in Jail they must be acquainted with procedure of T.I. Parade and Judicial inquiry of custodial death as well as salient features of Jail Manual.
- xix. While attached with District Treasury Officer they must be acquainted with Bihar Financial Rules.
- xx. While attached with Land Revenue Officials they would be actively witnessing the proceedings related to Land Revenue matters.

Module 5 – Training and attachment with the Divisional Commissioner - (02 Days)

- i. Probationer Civil Judges would be attached with Divisional Commissioner for 1 day especially with his Land Revenue Court.
- ii. Here they would witness the working methodology as to how the Divisional Commissioner is working as a controlling authority of various departments of different districts and coordinating the administration.
- iii. As appellate court of BLDR
- iv. Preemption matters.

Module 6 – Training and attachment with the Civil Surgeon in the District Hospital- (01 Day)

- i. Probationer Judges will be attached with Civil Surgeons for 01 day.
- ii. Civil Surgeons should be told as to what is expected in this discourse.
- iii. Civil Surgeon along with other officials of the department would make them learn about fundamental concept of Medical Jurisprudence and Forensic Medicine.
- iv. In this discourse special emphasis should be given on :
- v. General Outline of Human Anatomy
- vi. Inquest Report
- vii. Ante Mortem
- viii. Post Mortem
- ix. Autopsy
- x. Age Determination
- xi. Bone Ossification Test
- xii. Minute description of injuries of victim of sexual assault
- xiii. Different causes of death and its determination
- xiv. Examination of injuries and various types of injuries
- xv. Important intricacies of dying declaration

Module 7 – Training and attachment with the Superintendent of Police - (05 Days)

- i. General Introduction of Police Department by S.P.
- ii. Probationer Civil Judges will be attached with S.P. and Police department for 4 days.
- iii. S.P. along with other officials of the department would make them learn the genesis of Criminal Cases.
- iv. S.P. should be told as to what is expected in this discourse.
- v. During the training with the S.P. and Police Official special emphasis should be given on following points.
- vi. General observation of functioning of Police Station
- vii. Writing of station diary and filing of information petition (sanha).
- viii. Filing of F.I.R. of Criminal Cases.
- ix. Arrest
- x. Assigning of case to I.O. by the S.H.O.
- xi. Writing of Case Diary of a particular case
- xii. Investigation by the Police Officer
- xiii. Why and how the I.O. move to the Court
- xiv. Interlocutory application given by the I.O. to the Court
- xv. Submission of investigation report
- xvi. Submission of final form/Charge-sheet
- xvii. Production of witnesses/exhibits in the Court etc.

During this discourse Probationer Civil Judges would be attached with S.H.O., I.O.,
Inspector, Dy. S.P., S.P., D.I.G., & I.G. (In Commissionaires)

Module 8 – Training and attachment with the District Registry Office - (01 Day)

- i. Probationer Civil Judges will be attached with Registrar/Sub-Registrar for 01 day.
- ii. Registrar/Sub-Registrar along with other officials of the department would make them learn intricacies of registry of land which is include-
- iii. Agreement for Sale/Development Agreement
- iv. Sale Deed
- v. Non Encumbrance Certificate
- vi. Mutation of Land

- vii. Land Revenue Rent Receipts
- viii. General idea of types of land and their registration
- ix. Different types of deeds which relate to sale purchase mortgage and renting
- x. Minute details of registration of land
- xi. Registrar/Sub-Registrar should be told as to what is expected in this discourse.

Module 9 – Training and attachment with the Registrar/DDO Civil Courts - (02 Days)

- i. Probationer Civil Judges will be attached with Registrar Civil Courts for 2 days.
- ii. Registrar Civil Courts should be told as to what is expected in this discourse.
- iii. Registrar Civil Courts along with other officials of the department would make them learn basic of various departments of Civil Court:
- iv. Office of the Registrar/Judge-in-Charge, Administration
- v. Office of the Registrar/Judge-in-Charge, Nazarat
- vi. Office of the Registrar/Judge-in-Charge, Account
- vii. Office of the Registrar/Judge-in-Charge, Copying
- viii. Office of the Registrar/Judge-in-Charge, Record Room
- ix. Stamping and Cancellation of Stamp on various documents
- x. Protocol Training
- xi. Probationer Judges will be in formal dress during their attachment with various departments.
- xii. Different departmental heads and officials are supposed to give proper respect and care to the Civil Judges and they must not be treated like students.
- xiii. However Probationer Civil Judges are expected to behave in a decent and gentlemen's manner and they must keep themselves in the learning mode. They are expected to give proper respect to the officials with whom they are attached and getting training.
- xiv. **Preferably Prob. Civil Judges will not be attached to the field training collectively rather they will go in turn and one by one so that proper attention ought to be given to them.**
- xv. District Magistrate would ensure transportation and sitting arrangements for Prob. Civil Judges with respective departments.
- xvi. After completion of each module they are expected to submit a detail report to the Bihar Judicial Academy countersigned by the District Judge and the report should contain as to how they attended the particular module of Field Training and what all they learnt and they also jot down their experience and suggestion.

ANNEXURE III

Foundation Course & Induction Training

Intensive Induction Training (Inside the Court) of Newly Appointed Probationary Civil Judges of 29th Batch, Bihar Judicial Service.

Probationers Civil Judges are expected to undergo Field Training in their respective Judgeships and during this training it is necessary to get them attached with the various Courts of the district from where genesis of different types of cases take place. For the sake of convenience the whole Field training schedule at District Level could be divided in different modules.

1. Judicial Magistrate - 01 Day

- Stages of Magisterial Trial.
- Cognizance.
- Charge/Discharge.
- Statement under Section 313 Cr.P.C.
- Recording of Statement/Confession Under Section 164 Cr.P.C.
- Dying Declaration.
- T.I. Prade.
- Judicial enquiry of custodial death.
- Remand.
- Bail and Bail Bond.
- Court Diary & Cause List.
- Court Management and Case flow management.
- Domestic Violence Act.

2. Munsif - 01 Day

- Injunction.
- Execution Proceeding.
- Objection to Execution.
- Receivership.
- Commission.
- Appointment of survey and non-survey knowing commissioner.
- Court fee and stamp reporting (with Civil Shirestedar).
- Ex-parte Decree.
- Limitation.
- Abetment of the Suit.
- Substitution of parties.
- Election Petition.
- Amendment of Pleadings.
- Intervener Petition: Admission & Rejection of Plaintiff.

3. Chief Judicial Magistrate (C.J.M.) - 01 Day

- Cognizance
- Bail
- Release.
- Verification of Bail Bond.

- Monitoring of Magisterial Courts.
- Transfer of records.
- Inspection of Jail.
- Inspection of Police Station.
- Provision U/s – 167 Cr.P.C.
- Provision U/s – 468 Cr.P.C

4. District & Sessions Judge - 01 Day

- As head of the Administration.
- Transfer of Cases.
- NDPS Cases.
- Bail.
- Anticipatory Bail.
- Function of English Office (Confidential Section).

5. Principal Judge (Family Court) - Half Day

- Law of Maintenance & Divorce.
- Section 125 Cr.P.C.
 - Restitution of Conjugal Rights.
 - Distress Warrant.
 - Law of Adoption
 - a) Muslim Laws.
 - b) Hindu Laws.
 - How to procedure is different from general procedure.
 - Evidence Act.
 - Electronic Evidence.

6. Permanent Lok Adalat - Half Day

- Difference between Permanent Lok Adalat.
- Distinction, Law and function of following.
 - i. Permanent and Continuous Lok Adalat.
 - ii. Nature of disputes or Suits to be decided in Lok Adalat.
 - iii. Legal Services Authority Act & Rules.
 - iv. Bihar Mediation Rules.

7. Railway Magistrate (If any) -01 Day

- RPUP Act.
- Railway Act.
- Plea Bargaining.
- Function of Railway Magistrate Court.
- Summary Trial.

8. Labour & Special Court (If any) - Half Day

- Labour Laws & Other Special Act.

9. Principal Magistrate JJB

- Half Day

JJ Act & Rules.

*(If No Labour & Special Court is Present One Day with Principal Magistrate, JJB)

Course Modules for Institutional Induction Training

The average working days in a month can be taken to 24 days. Thus, Eight (08) Weeks period will be average 48 days including Holidays. At the rate of 6hrs/day total working hours in Eight (08) Weeks came to 288 hours.

Out of this 288 hours, 240 hours is proposed to spend upon subject teaching and remaining 48 hours i.e. One hour daily is proposed to be spent on Interaction, Group Discussion & Presentation.

1. First Phase of Institutional Induction Training (Basic Course) of Eight (08) Weeks. 240 Hrs.

(a)	Judicial Ethics, Attitude & Skills development including Discipline-	20 Hrs
(b)	Criminal Procedure Code	- 60 Hrs
(c)	Civil Procedure Code	- 60 Hrs
(d)	Substantive Law	- 50 Hrs
(e)	I.T.: (Road to Speedy Justice)	- 20 Hrs
(f)	Indian Evidence Act	- 30 Hrs
(g)	Interaction, Group Discussion & Presentation	- 48

Hrs

Total Hours - **288 Hrs**

2. Second Phase of Institutional Induction Training for next Eight (08) Weeks- 240 Hrs.

(a)	Indian Constitution	- 20 Hrs
(b)	Criminal Procedure Code	- 35 Hrs
(c)	Civil Procedure Code	- 35 Hrs
(d)	Indian Penal Code	- 40 Hrs
(e)	Indian Evidence Act	- 40 Hrs
(f)	Substantive Law	- 50 Hrs
(g)	I.T.: (Road to Speedy Justice)	- 10 Hrs
(h)	Personality development & Self imposed discipline	- 10 Hrs
(i)	Interaction, Group Discussion & Presentation	- 48 Hrs

Total Hours - **288 Hrs**

3. Third Phase of Institutional Induction Training for next Six (06) Weeks - 216 Hrs.

(a)	(i) C.P.C. (Appeal + Revision)	- 10 Hrs
	(ii) Cr.P.C (Appeal + Revision)	
(b)	ADR	- 10 Hrs
(c)	Gender Justice, Juvenile Justice Bail, determination of Age	- 30 Hrs
(d)	Medical Jurisprudence, Finger Prints, Handwriting & Ballistic Science-	10 Hrs
(d)	Art of Writing Judgment & Order	- 20 Hrs
(e)	Substantive Law	- 80 Hrs
(f)	I.T.: (Road to Speedy Justice)	- 10 Hrs
(g)	Interaction, Group Discussion & Presentation	- 36 Hrs
(h)	Personality Development, leadership quality & inculcating sense of Discipline	- 10 Hrs

Total Hours - **216 Hrs**

Apart from this Third Phase would include:

- (i) Local Visit - Hospital , Jail, Police Station, Remand Home, FSL, Revenue Office, Hon'ble High Court, Bihar State Legal Service Authority
- (j) Preparation of Report and Presentation in the Academy.
- (k) Mock Trial

(I) Communication skill development by holding discussion/debate on selected issues.

4. Fourth (Final) Phase of Institutional Induction Training for One (01) Week-Joint Training By Group "A" & Group "B"

- (i) Order Sheet writing on Criminal side as well as Civil Side, covering the important orders which are used in the court of Judicial Magistrate First Class & Civil Judge Jr. Div. (Munsif)
- (ii) Judgment/Order writing over the facts collected during the field training.
- (iii) To clarify issues which still bother the trainees.
- (iv) Interaction by the Hon'ble Judges (Sitting & Retired) of Hon'ble Patna High Court & High Courts.
- (v) Important Lectures by legal luminaries on the various topics of law.

(1) Module comprising: General introduction of subjects of humanities important for the Judges. _____ 12 Classes

- Sociology including Sociology of India
- History and Indian History
- Philosophy and Indian Philosophy
- Psychology and Indian Psychology
- Geography and Indian Geography
- Life Science

(2) Computer Training Module : 25 Classes

(3) Human Rights Module: 05 Classes

(4) Module for land laws: 20 Classes

(5) FSL Module : 30 Classes

- Handwriting and Questioned Document Examinations
- Application of Finger Print Science
- Appreciation of Forensic Evidence
- Role of Forensic Science in Investigation of Cyber Crime and digital Signatures
- Role of Ballistic Science in detection of crime
- Role of forensic Psychology in Detection of Crime
- Role of Forensic Psychology in detection of Crime Lie-detection Test Polygraph Technique, Brain Mapping i.e. Brain Electrical Oscillation Signature (BEOS), Narco Analysis
- Crime Scene Management and Physical Evidence
- DNA Fingerprinting- Scope and application in Civil and Crime Investigation.
- Examination of fake Stamps, Currency etc. Nasik nsecurity press issuing Stamps.
- Importance of voice Identification System in Cyber Crime and Crime Investigation.
- Narcotic Drugs and Psychotropic substances
- Prohibition and Toxicology
- Scientific Investigation – relevance
- Sex Determination techniques
- Role of forensic science in Investigation and Trial

- Latest Advances in Police and Forensic Photography
- Different kind of Explosive and Bomb Detection and its Disposal
- Visit to Handwriting, Photography and finger Print Divisions
- Visit to Chemistry and Blood Alcohol Divisions
- Visit to Cyber Crime, Voice Identification and Ballistics Divisions
- Visit to DNA Division
- Visit to Psychology, Narco, O.T. and B.F.P. Division
- Definition, various discipline of Forensic Science- its scope and application in the Administration of justice- a historical background.
- Physical Evidence and Place of Occurrence.
- Forensic Chemistry
- Forensic Toxicology
- Forensic Biology
- Questioned documents
- Forensic Biology
- Questioned documents.
- Forensic Serology.
- Explosive Devices.
- Principles of Finger Print science.
- Their use in various field- ridge formation-types, pattern and interpretation.
- Various functions of finger prints Bureau.
- Latent finger prints-crime scene procedure.
- Preparation of finger prints for courts and finger prints in court.

(6) Forensic Medical Module/Medical Jurisprudence Science and Law:30 Classes

- i. Human Anatomy in Medico Legal aspect.
- ii. Phraseology of Medico Legal Report and its importance. (PM report, Injury report, Rape exam report, Age estimation report, Medical certificate, Impotency report, Alcohol examination.)
- iii. Injury in Medical legal cases. (Types of Injury, Hurt, Grievous hurt, Simple injury, Dangerous injury).
- iv. Age and Sex determination and Paternity establishment. (PNDT, MTP)
- v. Symptoms of death due to throttling, Hanging, Asphyxia.
- vi. Poisoning, external and internal signs of poisoning and its effect (Post Mortem-findings) etc.
- vii. Custodial torture and death examination.
- viii. Disability- what is? And how it is to be ascertained and calculated.
- ix. Appreciation of forensic and Medical evidence in Civil and Criminal matters.
- x. Medical Negligence.
- xi. Legislative frame work on Medical Jurisprudence.
- xii. Relevancy and admissibility of Medical Evidence and Role of Judge.
- xiii. Group discussion on identification of bottlenecks in understanding recording of medical evidence in breakout group and common session.
- xiv. Medical jurisprudence Forensic medicine- Definition of wound, injury and classification of medical wounds.
- xv. Their use in various field and formation – Types, pattern and interpretation.

- xvi. Various functions of line....Bureau.
- xvii. Latent finger Prints- Procedure.
- xviii. Preparation of finger print for Courts and the finger prints in Court.
- xix. Description of abrasion/Laceration.
- xx. Incises wounds/puncture wounds/Wounds caused by firearms.
- xxi. Wound reporting and legal aspects of different types of wounds.
- xxii. Age estimation- Medical legal aspects.
- xxiii. Cause of Death in Injuries Acts after injury.

(7) Jail/Judicial Custody Medical:

10 Classes

(8) Impact Assessment module:

- i. Regular Test
- ii. Snap Test
- iii. Project Work - One subject every Month.
- iv. Assignment - One assignment of fortnight.
- v. Order sheet writing.
- vi. Judgment writing.

(9) Civil Court/Criminal Court/High Court Rules and GRCO Module:24 Classes

- 1. Principles/Code of conduct for judges.
 - i. Independence
 - ii. Impartiality.
 - iii. Integrity.
 - iv. Propriety.
 - v. Equality.
 - vi. Competence and Diligence.
- 2. Canons of Judicial Ethics CCS (Conduct)Rules
- 3. CCS (CCA) Rules
- 4. Rescual
 - i. Desirable
 - ii. Mandatory

(10) Judicial Skills Development Module:

20 Classes

I. Leadership

- i. Team Building
- ii. Leading the Change
- iii. Strategies to deal with Resistance

II. Communication Skills.

- i. Reading
- ii. Active Listening.
- iii. Language- Comprehension and Expression.
- iv. Verbal and Non-verbal Communication.
- iv. Order writing.
- v. Judgment writing
- vi. Official correspondence.

III . Personality Development.

- i. Public speaking, Elocution, English speaking, Debating.
- ii. Social Etiquette and Manners.
- iii. Hobby Development.
- iv. Cultural Activities.

- (11) Core Judicial Skill Module: 20 Classes**
- i. Conducting of Judicial Process.
 - ii. Legal Research.
 - iv. Legal Reasoning.
 - iv. Fact findings.
 - v. Identification of evidence.
 - vi. Appreciation of Evidence.
 - vii. Decision Making.
 - viii. Dictating, Editing and Correcting Judgments and Orders.
- (12) Common Law & Civil Law Systems Module: 06 Classes**
- ix. Adversal System V/s. Inquisitorial System
 - x. Comparative Pre-Trial Processes.
 - xi. Doctrine of Precedents.
 - xii. Structure and Classification of Courts in Delhi.
 - xiii. Administrative Structure of District Courts and Administrative Responsibilities of Judicial Officer.
 - xiv. CPC
- (13) Legal Technology Module: 06 Classes**
- xv. English including Précis writing & Essay Writing.
 - xvi. Searching Statutory Law- Act/Rules/Regulations/Notifications.
 - xvii. Interpretation of Statutes.
 - xviii. How to find out Case Law.
- (14) Ministerial Staff skills Development Module/Understanding the work and controlling Ministerial Staff Module: 10 Classes.**

CURRICULUM.

- i. Introduction to Civil Court Rules and Criminal Court Rules relating to Special Jurisdiction relating to proceedings in the Civil Courts. Understanding different kinds of Litigation and Judicial Proceedings in the Civil Courts/High Court.
- ii. Maintenance of Judicial files and understanding stages of judicial Proceedings in different kinds of Litigation.
- iii. Issuance of Notices and communication to different authorities of Govt., Semi-Govt. & other statutory bodies in terms of Court orders; Preparation of a case for regular hearing-relevant provisions of Procedural Law & Patna High Court Rules applicable in this context.
- iv. Scrutiny of warrants, release orders, Bail orders, Decree & Injunction orders-relevant provisions of Cr.P.C., C.P.C. & Civil Court rules applicable in this context.
- v. Assignment, Distribution & Supervision of work of the Sub-ordinates and Inspection.
- vi. Use of Computers in the working of Ministerial Staffs manning the Judicial Branches for efficiency and Transparency.
- vii. Group Discussion on difficulties faced by Ministerial Staffs in discharge of their duties and evolving solutions.
- viii. Making reports on fresh filing, Service, Pleadings and compliance of Court directions-relevant provisions of Civil Court rules.

- ix. Maintenance of Courts Records: Peshi Register, Disposal Register: relevant provisions of Civil/Criminal Court Rules.
- x. Communication with different branches of the High Court.
- xi. Docket Management.
- xii. Use of Computers in the working of Court Masters for efficiency and transparency.
- xiii. Group discussion on difficulties faced by Court Masters in discharge of their functions and evolving solutions.
- xiv. Duties of the Process servers in High Court: Service of Process: Different modes of service including service through E-mail: Filing of Report.
- xv. Understanding relevant provisions of C.P.C. & Civil & Criminal Court Rules applicable to duties of Process servers in the Civil Courts.
- xvi. Maintenance of Record of Processes and Services.
- xvii. Identifying difficulties faced in executing Court process and evolving solutions.
- xviii. Maintenance of different Registers and files.
- xix. Maintenance of Records of Process and Service.
- xx. Identifying difficulties in functioning of Process servers and evolving Solutions.
- xxi. Dealing with lawyers and Litigants.
- xxii. Judicial Pronouncements regarding Court Buildings, Structure, Witness Handling.
- xxiii. Facilitating access to Records and Administrative/Practice Directions.

(15) Constitution of India and Constitutional Law Module: 20 Classes.

- Historical background and making of the Indian Constitution.
- Philosophy of the Indian Constitution and Constitutional Jurisprudence.
- Salient feature of Indian Constitution.
- Unitary features V/s. Federal Structure of Constitution of India.
- Citizenship.
- Fundamental Rights and Fundamental Duties.
- Rule of Law.
- Directive Principal of State Policy.
- Procedure for amendment of Indian Constitution “A Dichotomy”
- Salient feature of Union and State executive.
- Salient feature of Union Legislature.
- Special Provisions as to state of Jammu & Kashmir.
- Union Judiciary.
- State Judiciary.
- Distribution of Legislative and executive Powers.
- Emergency Provisions.
- Right and liabilities of the Govt. and Public servant and public Service Commission.
- Electrol process and election Law.
- How the constitution has worked?
- State unde Article (12).
- Fundamental Rights & Fundamental Duties – their co-relation.
- Fundamental Rights & Directive Principles.

- New Dynamics and dimensions of Human Rights.
- Jurisprudence & International Conventions.
- Protection of Children's right and prevention of Trafficking in Children.
- Prisoner's Rights.
- Separation of Powers.
- Federation.
- Legislature & elections.
- Delegated Legislation.
- Administrative & Quasi Judicial functions and Principles of Natural Justice.
- Fundamental Principles relating to Public employment and misconduct redressal.
- Liability of State in Contract & in Torts.
- Tribunalization of Justice.
- Constitutional Functionaries.
- Statutory and other Commissions and Regulatory Bodies.
- Local Authorities- Corporations, Municipalities & Panchayats.

(16) Juvenile Justice Module:	15 Classes.
(17) Crime against Weaker Section Module:	06 Classes.
(18) Caste based Crime (S.C. & S.T. Act):	06 Classes.
(19) Offences against Women Module:	12 Classes.
(20) Judicial Process Module:	10 Classes.
(21) Judicial Administrative Module:	10 Classes.
(22) Judiciary and Police Module:	25 Classes.
(23) Legal Services Authority/Legal Aid Module:	10 Classes.
(24) Service Rule & Service Code Module:	15 Classes.
(25) Judicial Ethics Module:	25 Classes.

C.P.C MODULE		95 Classes	
S_No	Topics	Provision	Hours
1	Courts to try all Civil Suits unless barred (Bar of Suits)	Sec.. 9 (1,2)	
2	Stay of Suits	Sec. 10	
3	Red Judicata	Sec. 11	
4	Courts in which Suits to be instituted.	Sec. 15 (4 - 7)	
5	Suits to be where subject matter situate.	Sec. 16	
6	Suits for immovabale property situate within Jurisdiction of different Courts.	Sec. 17	
7	Place of Institution of suit where Local limits of Jurisdiction of Courts are uncertain	Sec. 18	
8	Other Suits to be instituted where defendants reside or cause of action arises.	Sec. 20(8)	
9	Suits for compensation for wrongs to person or movables.	Sec. 19 (9 - 10)	
10	Objection to Jurisdiction	Sec. 21	
11	Bar on suit to set aside Decree on objection as to place of suing.	Sec. 21-A	
12	Power to transfer suits which may be instituted in more than one Court.	Sec. 22	
13	To what Court application lies	Sec. 23	
14	General Power to transfer and withdrawl.	Sec. 24	
15	Power of Courts to award interest	Sec. 34	
16	Cost	Sec. 35	
17	Cempensatory Cost in respect of false or vexatious claims	Sec. 35-A	
18	Costs for causing delay.	Sec. 35-B	
19	Precepts.	Sec. 46 + 136	
20	Legal representative.	Sec. 50	
21	Powers of Courts to enforce execution.	Sec. 51	
22	Enforcement of Decree against legal representative.	Sec. 52	
23	Liability of ancestral Property.	Sec. 53	
24	Partition of estate or separation of share.	Sec. 54	
25	Arrest and detention.	Sec. 55	
26	Prohibition of arrest or detention of women in execution of Decree for money.	Sec. 56	
27	Subsistence allowance.	Sec. 57	
28	Detention and release.	Sec. 58	
29	Release on ground of illeness.	Sec. 59	
30	Property liable to attachment and sale in execution of decree.	Sec. 60	

31	Private alienation of Property after attachment to be void.	Sec. 64	
32	Power of Court to issue Commissions.	Sec. 75 r/w O-26	
33	Suits by or against Government.	Sec. 79	
34	Notice.	Sec. 80r/w O-27	
35	Exemption from arrest and personal appearance.	Sec. 81r/w O-27	
36	Execution of Decree.	Sec. 82r/w O-27	
37	Public nuisances.	Sec. 91	
38	Supplement proceedings.	Sec. 94r/w O-38 , 39 & 40	
39	Compensation for obtaining arrest, attachment or injunction on sufficient grounds.	Sec. 95	
40	Reference to High Court.	Sec. 113 r/w O-27-A	
41	Review	Sec. 114 r/w O-47	
42	Exemption of certain women from personal appearance.	Sec. 132	
43	Exemption of other Persons.	Sec. 133	
44	Exemption from arrest under Civil Process.	Sec. 1035	
45	Exemption of members of Legislative bodies from arrest and detention under Civil Process.	Sec. 135 - A	
46	Procedure where person to be arret or property to be attached is outside district.	Sec. 136	
47	Application for restitution.	Sec. 144	
48	Enforcement of Liability oif surety.	Sec. 145	
49	Enlargement of time.	Sec. 148 O-XVII r/w	
		Sec 35-B & Chapter 6	
		Rule 34 and 35 of KCRP	
50	Right to Lodge a Caveat	Sec. 148-A Chapter 2-A & Sec. 16-A&B of KRCP.	
51	Power to make up deficiency of Court Fees.	Sec. 149	
52	Saving of inherent Powers of Court.	Sec. 151	
53	Amendment of Judgments, Decree or Orders.	Sec. 152	
54	General Power to amend.	Sec. 153	
55	Power to amend Decree or Order where Appeal is summarily dismissed.	Sec. 153-A	
56	Parties to Suit	Order I	
	Who may be joined as Plaintiffs?	Rule 1	
	Power of Court to order separate trials.	Rule 2	

	Who may be joined as Defendants?	Rule 3	
	Power to Order separate Trials where Joinder of Defendants may embress or delay Trial	Rule 3-A	
	Court may give Judgment for or against One or more of Joint Parties.	Rule 4	
	Defendant need not be intrested in all the relief Claimed.	Rule 5	
	Joinder of Parties liable on same Contract.	Rule 6	
	When plaintiff in doubt from whom redress is to be sought.	Rule 7	
	One person may sue or defend on behalf of all in same intrest.	Rule 8	
	Power of Court to permit a person or body of Persons to present opinion or take part in the proceedings.	Rule 8-A	
	Mis-joinder and non-joinder.	Rule 9	
	Suit in name of wrong Plaintiff.	Rule 10	
	Power of Court to request any pleader to address it.	Rule 10-A	
	Conduct of Suit.	Rule 11	
	Appearance of One of several Plaintiffs or Defendants for others.	Rule 12	
	Objection as to Non-joinder or Mis-joinder.	Rule 13	
	Frame of Suit	Order I	
	Frame of Suit.	Rule 1	
	Suit to include the whole Claim	Rule 2	
	Joinder of causes of action.	Rule 3	
57	Only certain claims to be joined for recovery of immovable property.	Rule 4	
	Claims by or against Executor, Administrator or Heirs.	Rule 5	
	Power of Court to order separate trials.	Rule 6	
	Objections as to mis-joinder.	Rule 7	
	Institution of Suits	Order IV	
58	Suit to be commenced by Plaintiff	Rule 1	
	Register of Suits.	Rule 2	
	Issue and Service of Summons	Order V	
	Issue of Summons.	Rule 1	
	Copy of Plaintiff annexed to Summons.	Rule 2	
59	Court may order Defendants or Plaintiff to appear in Person.	Rule 3	
	No Party to be Ordered to appear in person unless resident within certain limits.	Rule 4	

Summons to be either to settle issues or for final Disposal.	Rule 5	
fixing day for appearance of Defendant.	Rule 6	
Summons to order Defendant to produce Documents relied on by him.	Rule 7	
On issue of Summons for final disposal, defendant to be directed to produce his witness.	Rule 8	
Service of Summons		
Delivery of Summons by Court.	Rule 9	
Summons given to the Plaintiff for service.	Rule 9-A	
Mode of Service.	Rule 10	
Service on several Defendants.	Rule 11	
Service to be on Defendant in Person when practicable or on his gent.	Rule 12	
Service on Agent by whom defendant carries on business.	Rule 13	
Service on agent in charge in suits for immovable property.	Rule 14	
Where service may be on an adult member of defendant's family.	Rule 15	
Person served to sign achnomledgement.	Rule 16	
Procedure when defendant refuses to accept service or cannot be found.	Rule 17	
Endorsement of time and manner of service.	Rule 18	
Examination of Serving officer.	Rule 19	
Substituted Service.	Rule 20	
Service of summons where defendant resides within jurisdiction of another Court	Rule 21	
Service, within Presidency-towns of suumons issued by Courts outside.	Rule 22	
Duty of Court to which summons is sent.	Rule 23	
Service on defendant in Prison.	Rule 24	
Service where defendant resides out of India and has no agent.	Rule 25	
Service in foreign territory through Political Agent or Court.	Rule 26	
Summons to be sent to Officer or on Servant of Railway company or Local authority.	Rule 26-A	
Service on Public Officer or on Servant of Railway Company or Local authority.	Rule 27	
Service on Soldiers, Sailors or Airmen.	Rule 28	
Duty of person to whom summons is delivered or sent for service.	Rule 29	
Substitution of Letter for Summons.	Rule 30	

60	Pleadings Generally	Order VI	
	Pleading	Rule 1	
	Pleading to state material facts and not evidence.	Rule 2	
	Forms of Pleading.	Rule 3	
	Particulars to be given where necessary.	Rule 4	
	Condition Precedent.	Rule 6	
	Departure.	Rule 7	
	Denial of Contract.	Rule 8	
	Effect of Document to be stated.	Rule 9	
	Malice, Knowledge etc.	Rule 10	
	Notice.	Rule 11	
	Implied Contract or relation.	Rule 12	
	Presumptions of Law.	Rule 13	
	Pleadings to be signed.	Rule 14	
	Address for Service of Notice.	Rule 14-A	
	Verification of Pleadings.	Rule 15	
	Striking out Pleadings.	Rule 16	
	Amendment of Pleadings.	Rule 17	
Failure to ammend after order.	Rule 18		
61	Plaint	Order VI	
	Particulars to be contained in Plaint	Rule 1	
	In Money Suits.	Rule 2	
	Where the subject matter of the suit is immovable property.	Rule 3	
	When Plaintiff sues as representative.	Rule 4	
	Defendant's interest and liability to be shown.	Rule 5	
	Grounds of exemption from Limitation Law	Rule 6	
	Relief to be specifically stated.	Rule 7	
	Relief founded on separate grounds.	Rule 8	
	Procedure on admitting plaint.	Rule 9	
	Return of Plaint	Rule 10	
	Power of Court to fix a Date of appearance in the Court where Plaint is to be filed after its return.	Rule 10-A	
	Power of Appellate Court to transfer Suit to be Proper Court.	Rule 10-B	
	Rejection of Plaint.	Rule 11	
	Procedure on rejecting Plaint.	Rule 12	
	Where rejection of Plaint does not preclude presentation of fresh plaint.	Rule 13	
Documents relief on in Plaint.			
Production of Document on which plaintiffs sues or relies.	Rule 14		
Suits on Lost negotiable instruments	Rule 16		

	Production of Shop-book	Rule 17	
62	Written Statement, Set Off and Counter claim	Order VIII	
	Written Statement	Rule 1	
	Duty of Defendant to produce document upon which relief is claimed or relied upon by him	Rule 1-A	
	New facts must be specifically pleaded	Rule 2	
	Denial to be specific	Rule 3	
	Evasive denial	Rule 4	
	Specific denial	Rule 5	
	Particulars of Set-off to be given in written statement	Rule 6	
	Counter claim by defendant.	Rule 6 - A	
	Counter Claim to be started	Rule 6 - B	
	Exclusion of Counter Claim	Rule 6 - C	
	Effect of discontinuance of Suit.	Rule 6 - D	
	Default of Plaintiff to reply to Counter Claim	Rule 6 - E	
	Relief to defendant where Counter Claim succeeds.	Rule 6 - F	
	Rules relating to written statement to apply.	Rule 6 - G	
	Defence or set-off founded upon separate grounds.	Rule 7	
	New ground of defence.	Rule 8	
Subsequent pleadings.	Rule 9		
Procedure when party fails to present written statement called for by court.	Rule 10		
63	Appearance of Parties and consequence on Non-Appearance.	Order IX	
	Parties to appear on day fixed in summons for defendants to appear and answer.	Rule 1	
	Dismissal of suit where summons not served in consequence of plaintiff's failure to pay Costs	Rule 2	
	Where neither party appears, suit to be dismissed.	Rule 3	
	Plaintiff may bring fresh suit or Court may restore suit to file.	Rule 4	
	Dismissal of suit where plaintiff, after summons returned unserved fails for seven days to apply for fresh summons.	Rule 6	
	Procedure where defendant appears on day of adjourned hearing.	Rule 7	
	Procedure where defendant only appears.	Rule 8	
	Decree against plaintiff by default bars fresh suit.	Rule 9	

	Procedure on case on non-attendance of one or more of several plaintiffs.	Rule 10	
	Procedure on case on non-attendance of one or more of several Defendants.	Rule 11	
	Consequence on non-attendance, without sufficient cause shown, of party ordered to appear in person setting aside Decree Ex-parte.	Rule 12	
	Setting aside Decree Ex-parte against Defendant.	Rule 13	
	No Decree to be set aside without notice to opposite Party.	Rule 14	
64	Examination of Parties by the Court.	Order XR/w. Sec.89	
	Ascertainment whether allegations in pleading are admitted or denied.	Rule 1	
	Direction of the Court to opt. for any one mode of alternative dispute resolution.	Rule 1-A	
	Appearance before the conciliatory forum or authority.	Rule 1-B	
	Appearance before the Court consequent to the failure of efforts of conciliation.	Rule 1-C	
	Oral Examination of Party, or companion of party.	Rule 2	
	Substance of examination to be written.	Rule 3	
	Consequence of refusal or inability of pleader to answer.	Rule 4	
65	Discovery and Inspection.	Order XI	
	Discovery by interrogatories.	Rule 1	
	Particular interrogatories to be submitted.	Rule 2	
	Costs of interrogatories.	Rule 3	
	Forms of interrogatories.	Rule 4	
	Coporations.	Rule 5	
	Objections to interrogatories by answer.	Rule 6	
	Setting aside and striking out interrogatories.	Rule 7	
	Affidavit in answer, filling.	Rule 8	
	Form of affidavit in answer.	Rule 9	
	No execution to be taken.	Rule 10	
	Order to answer or answer further.	Rule 11	
	Application for discovery of documents.	Rule 12	
	Affidavit of documents.	Rule 13	
	Production of Documents.	Rule 14	
	Inspection of Documents referred to in pleading or affidavit.	Rule 15	
	Notice to Produce.	Rule 16	
Time for inspection when notice given.	Rule 17		

	Order for Inspection.	Rule 18	
	Verified Copies.	Rule 19	
	Premature Discovery.	Rule 20	
	Non-Compliance with order for discovery.	Rule 21	
	Using answer to interrogatories at trial.	Rule 22	
	Order to apply to minors.	Rule 23	
66	Admissions	Order XII	
	Notice of Admission of case.	Rule 1	
	Notice to admit documents.	Rule 2	
	Document to be deemed to be admitted if not denied.	Rule 2-A	
	Form of notice.	Rule 3	
	Power of Court to record admission.	Rule 3-A	
	Notice to admit facts.	Rule 4	
	Form of admissions.	Rule 5	
	Judgment on admissions.	Rule 6	
	Affidavit of Signature.	Rule 7	
	Notice to produce documents.	Rule 8	
	Costs.	Rule 9	
67	Production. Impounding and Return of Documents.	Order XIII	
	Original Documents to be produced at or before the settlement of issue.	Rule 1	
	Rejection of irrelevant or inadmissible documents.	Rule 3	
	Endorsement on document admitted in evidence.	Rule 4	
	Endorsement on copies of admitted entries in books, accounts and records.	Rule 5	
	Endorsement on document rejected as inadmissible in evidence.	Rule 6	
	Recording of admitted and return of rejected documents.	Rule 7	
	Court may order any document to be impounded.	Rule 8	
	Return of admitted documents.	Rule 9	
	Court may send for papers from its own records or from other courts.	Rule 10	
	Provisions as to documents applied to material objects.	Rule 11	
68	Settlement of issues and Determination of suit on issues of Law or on issues agreed upon	Order XIV	
	Framing of Issues.	Rule 1	
	Court of Pronounce Judgment on all issues.	Rule 2	

	Materials from which issues may be framed.	Rule 3	
	Court may examine witnesses or document before framing issues.	Rule 4	
	Power to amend and strike out issues.	Rule 5	
	Questions of facts or law may be agreement be stated in form of issues.	Rule 6	
	Court, if satisfied that agreement was executed in good faith, may pronounce Judgment.	Rule 7	
	Summoning and Attendance of witness	Order XVI	
	List of witnesses and summons to witnesses.	Rule 1	
	Production of witnesses without summons.	Rule 1-A	
	Expences of witness to be paid into court on applying for summons.	Rule 2	
	Tender of expences to witness.	Rule 3	
	Procedure where insufficient sum paid.	Rule 4	
	Time, Place and purpose of attendance to be specified in summons.	Rule 5	
	Summons to produce document.	Rule 6	
	Power to require persons oresent in court to give evidence or produce document.	Rule 7	
	Summons given to party	Rule 7-A	
	Suumons how served.	Rule 8	
	Time for serving summons.	Rule 9	
69	Procedure where witness fails to comply with summons.	Rule 10	
	If witness appears, attachment may be withdrawn	Rule 11	
	Procedure if witness fails to appear	Rule 12	
	Mode of attachment	Rule 13	
	Court may of its own accord summon as witness strangers to suit	Rule 14	
	Duty of persons summoned to give evidence or produce document	Rule 15	
	When they may depart	Rule 16	
	Application of Rules 10 to 13	Rule 17	
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**CRIMINAL PROCEDURE
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136	Trial of person not complying with conditions of pardon	308	
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164	Person acquitted on such ground to be detained in safe custody	335	
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187	Compensation to persons groundlessly arrested	358	
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189	Order to release on probation of good conduct or after admonition	360	
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191	Court not to alter judgment	362	
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196	Effect of such warrant	422	
197	Warrant for levy of fine issued by a Court in any territory to which this code does not extend	423	
198	Suspension of execution of sentence of imprisonment	424	
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199	Who may issue warrant	425	
200	Sentence on escaped convict when to take effect	426	
201	Sentence on offender already sentenced for another offence	427	
202	Period of detention undergone by the accused to be set off against the sentence of imprisonment	428	
203	Saving	429	
204	Return of warrant on execution of sentence	430	
205	Money ordered to be paid recoverable as a fine	431	
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206	In what cases bail to be taken	436	
207	Maximum period for which an under trial prisoner can be detained	436-A	
208	When bail may be taken in case of non-bailable offence	437	
209	Amount of bond and reduction thereof	440	
210	Bond of accused and sureties	441 r/w 229-A	
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212	Discharge from custody	442	
213	Power to order sufficient bail when that first taken in insufficient	443	
214	Discharge of sureties	444	
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216	Procedure when bond has been forfeited	446	
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224	Power to restore possession of immovable property	456	
225	Procedure by police upon seizure of property	457	
226	Procedure when no claimant appears within six months	458	
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232	Exclusion of time in certain cases	470	
233	Exclusion of date on which Court is closed	471	
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235	Extension of period of limitation in certain cases	473	
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237	Other powers of Magistrates	480-A	
238	Public servant concerned in sale not to purchase or bid for property	481	

Sl_No	Topics	Section	Hours
1	Act done by several persons in furtherance of common Intention & Every member of unlawful assembly guilty of offence Committed in	34	
	(Guest Speaker requested to give at least two illustrations for each provision of law to bring out distinction between the two provisions of law. He is also requested to take out facts from the decided cases)	149	
2	Punishments	53	
3	Construction of reference to transportation	53-A	
4	Commutation of Sentence of Death		
5	Commutation of Sentence of imprisonment forlife		
6	Defination of "Appropriate Government:	55-A	
7	Fraction of terms of punishment	57	
8	Sentence may be (in certain cases of imprisonment) Wholly or partly rigorous or simple	60	
9	Amount of fine	63	
10	Sentence of imprisonment for non-payment of fine	64	
11	Limit to imprisonment for non-payment of fine,when imprisonment and fine awardable	65	
12	Description of imprisonment for non-payment of fine	66	
13	Imprisonment for nonpayment of fine, when offence punishable with fine only	67	
14	Imprisonment to terminate on payment of fine	68	
15	Termination of imprisonment on payment of Proportional part of fine	69	
16	Fine leviabale within six years, or during imprisonment, death not to discharge property from liability.	70	
17	Limit of punishment of offence made up of several Offences	71	
18	Punishment of person guilty of one of several offences, the judgment stating that it is doubtful of which	72	
19	Solitary confinement	73	
20	Limit of solitary confinement	74	
21	Enhanced punishment for certain offences under chapter XII or Chapter XVII after previous conviction.	75	
22	Act done by a person bound, or by mistake of fact, believing himself bound by law	76	
23	Act of Judge when acting judicially	77	

24	Act done pursuant to the judgment or order of the Court	78	
25	Act done by a person justified or by mistake of fact believing	79	
26	Accident in doing a lawful act	80	
27	Act likely to cause harm, but done without criminal intent and to prevent other harm	81	
28	Act of a child under 7 years of age	82	
29	Act of a child above 7 and under 12 of immature understanding	83	
30	Act of a person of unsound mind	84	
31	Act of a person incapable of judgment by reason of intoxication Caused against his will	85	
32	Offence requiring a particular intent or knowledge committed By one who is intoxicated	86	
33	Act not intended and not known to be likely to cause death or grievous hurt done by consent	87	
34	Act not intended to cause death done by consent in good faith for persons benefit	88	
35	Act done in good faith for benefit of a child or insane person, by or by consent of guardian	89	
36	Consent known to be given under fear or misconception, Consent of insane person, consent of child	90	
37	Exclusion of acts which are offences independently of harm caused	91	
38	Act done in good faith for benefit of a person without consent	92	
39	Communication made in good faith	93	
40	Act to which a person is compelled by threats	94	
41	Act causing slight harm	95	
42	Things done in private defense	96	
43	Right of private defense of body and of property	97	
44	Right of private defense against the act of person of unsound mind	98	
45	Acts against which there is no right of private defense, extent to which right may be exercised	99	
46	When the right of private defense of body extends to causing death	100	
47	When such right extends to causing any harm other than death	101	
48	Commencement and continuance of right of private defense of the body	102	

49	When the right of private defense of property extends to causing death	103	
50	When such right extends to causing any harm other than Death	104	
51	Commencement and continuance of right of private defense of the body and property.	105	
52	Right of private defense against deadly assault when There is risk of harm to innocent person.	106	
53	Abetment of a thing	107	
54	Abettor	108	
55	Abetment in India of offences outside India	108-A	
56	Punishment of abetment if the act abetted is committed in Consequence and where no punishment.	109	
57	Punishment of abetment if person abetted does act with different Intention from that of abettor.	110	
58	Liability of Abettor when one act abetted and different act done	111	
59	Abettor when liable to cumulative punishment for act abetted and for act done.	112	
60	Liability of abettor for an effect caused by the act abetted different form that intended by the abettor.	113	
61	Abettor present when offence is committed	114	
62	Punishment of criminal conspiracy – exceeding Six months, or with fine or with both.	120-B	
63	Punishment for unlawful assembly	143	
64	Joining unlawful assembly armed with deadly weapon	144	
65	Joining unlawful assembly, knowing it has been commanded to disperse.	145	
66	Rioting.	146	
67	Punishment of rioting –	147	
68	Rioting, armed with deadly weapon.	148	
69	Hiring or conniving at hiring, of persons to join unlawful Assembly	150	
70	Knowingly joining or continuing in assembly to five or more persons after it has been commanded to disperse	151(Excluding Section 149)	
71	Giving false evidence	191	
72	Fabricating false evidence	192 (Special emphasis has to be given)	
73	Punishment for false evidence	193(Special emphasis has to be given)	

74	Giving or fabricating false evidence with intent to procure conviction of capital offence if innocent person thereby convicted and executed	194, Sec 195 of Cr.P.C.	
75	Giving or fabricating false evidence with intent to procure Conviction of offence punishable with imprisonment of life or imprisonment	195	
76	Threatening any person to give false evidence	195A	
77	Using evidence known to be false	196	
78	Issuing or signing false certificate	197	
79	Using as true certificate know to be false	198	
80	Causing disappearance of evidence of offence, or giving false information to screen offender, if a capital offence if punishable for imprisonment for life, if punishable with less than 10 years imprisonment	201	
81	Failure by person released on bail or bond to appear in court	229A	
82	Rash driving or riding on a public way	279	
83	Rash navigation of vessel	280	
84	Sale etc., of obscene books, etc.	292	
85	Sale, etc., of obscene objects to young person	293	
86	Obscene acts and songs	294	
87	Causing death by negligence	304A	
88	Causing hurt by act endangering life or personal safety of others	337	
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91	Grievous hurt	320	
92	Voluntarily causing hurt	321	
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94	Punishment for voluntarily causing hurt.	323	
95	Voluntarily causing hurt by dangerous weapons or means.	324	
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97	Voluntarily causing hurt to extort property, or to constrain to an illegal act	326	
98	Voluntarily causing hurt to extort property, or to constrain to an illegal act	327	
99	Voluntarily causing hurt to deter public servant from his Duty	332	
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103	Wrongful confinement	340	
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108	Wrongful confinement of person for whose liberation, writ has been issued	345	
109	Wrongful confinement in secret	346	
110	Wrongful confinement to extort property or to constrain to illegal act	347	
111	Wrongful confinement to extort confession, or compel restoration of property.	348	
112	Assault or criminal force to woman with intent to outrage her modesty	354	
113	Word, gesture or act intended to insult the modesty of a woman	509	
114	Kidnapping	359	
115	Kidnapping from India	360	
116	Kidnapping from lawful guardianship	361	
117	Abduction	362	
118	Punishment for kidnapping	363	
119	Kidnapping or maiming a minor for purposes of begging.	363A	
120	Theft	378	
121	Punishment or theft	379	
122	Punishment for theft in dwelling house, etc	380	
123	Extortion	383	
124	Punishment for Extortion.	384	
125	Putting a person in fear of injury in order to commit extortion	385	
126	Putting person in fear of death or of grievous hurt in order to commit extortion	387	
127	Robbery	390	
128	Dacoity	391	
129	Punishment for Robbery	392	
130	Voluntarily causing hurt in committing robbery	394	
131	Dishonestly receiving stolen property	411	
132	Lurking house trespass	443	
133	Lurking house trespass or house breaking in order to commit offence punishable with imprisonment	454	
134	Lurking house trespass or house breaking by night in order to commit offence punishable with imprisonment	457	

135	Lurking house trespass or house breaking by night after preparation for hurt, assault or wrongful restraint	458	
136	Dishonest misappropriation of property	403	
137	Dishonest misappropriation of property possessed by deceased person at the time of his death	404	
138	Criminal breach of trust	405	
139	Punishment for criminal breach of trust	406	
140	Criminal breach of trust by carrier, etc.	407	
141	Criminal breach of trust by public servant or clerk.	408	
142	Criminal breach of trust by public servant or by banker, merchant or agent.	409	
143	Falsification of accounts	477A	
144	Cheating	415	
145	Cheating by personation	416	
146	Punishment for cheating	417	
147	Cheating with knowledge that wrongful loss may ensue to person whose interest offender is bound to protect.	418	
148	Punishment for cheating by personation	419	
149	Cheating and dishonestly inducing delivery of property	420	
150	Mischief	425	
151	Punishment for mischief	426	
152	Mischief causing damage to the amount of fifty rupees	427	
153	Mischief by killing or maiming animal for the value of ten rupees	428	
154	Mischief by killing or maiming animal of the value ten rupees	429	
155	Mischief by fire or explosive substance with intent to cause damage to amount of 100 or in case of agricultural produce 10 rupees.	435	
156	Criminal trespass	441	
157	House trespass	442	
158	Lurking house trespass	443	
159	Lurking house trespass by night	444	
160	House breaking	445	
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162	Punishment for criminal trespass.	447	
163	Punishment for house trespass	448	
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165	House trespass in order to commit offence punishable with Imprisonment for life	450	
166	House trespass in order to commit offence punishable with Imprisonment	451	
167	House trespass after preparation for hurt, assault or wrongful restraint	452	
168	Forgery	463	
169	Making a false document	464	
170	Punishment for forgery	465	
171	Forgery for purpose of Cheating	468	
172	Using as genuine a forged document	471	
173	Cohabitation caused by a man deceitfully inducing a belief of lawful Marriage	493	
174	Punishment for marrying again during lifetime of husband or wife.	494	
175	Same offence with concealment of former marriage from person with whom subsequent marriage is contracted	495	
176	Marriage ceremony fraudulently gone through without lawful Married woman.	496	
177	Adultery	497	
178	Enticing or taking away or detaining with criminal intent a married	498	
179	Punishment for offence by husband or relative of husband of a woman subjecting her to cruelty.	498A	
180	Defamation	499	
181	Punishment for defamation	500	
182	Intentional insult with intent to provoke breach of the peace.	504	
183	Punishment for Criminal Intimidation	506	
184	Punishment for attempting to commit offence punishable with Imprisonment for life or other imprisonment.	511	

INDIAN CONTRACT ACT, 1872

18 Hours.

Sl. No.	Topics	Provision	Hours
1	The Communication, Acceptance and revocation of proposal	Sec. 3	
2	Communication when complete	Sec. 4	
3	Revocation of proposals and acceptance	Sec. 5	
4	Revocation how made	Sec. 6	
5	Acceptance must be absolute	Sec. 7	

6	Acceptance by performing conditions or receiving considerations	Sec. 8	
7	Promises express and implied	Sec. 9	
8	What agreements are contracts	Sec. 10	
9	Who are competent to contract	Sec. 11	
10	What is sound mind for the purpose of contracting	Sec. 12	
11	Voidability of agreements without free consent	Sec. 19	
12	Power to set aside contract induced by undue Influence	Sec. 19 A	
13	Agreement void where both parties are under Mistake as to matter of fact	Sec. 20	
14	Effect of mistake as to law	Sec. 21	
15	Contract caused by mistake of one party as to matter of fact	Sec. 22	
16	What consideration and objects are lawful and what are not	Sec. 23	
17	Agreements void, if considerations and objects unlawful in part	Sec. 24	
18	Agreements without consideration, void, unless it is writing and registered, or is a promise to compensate for something done, or is a promise to pay a debt barred by limitation law	Sec. 25	
19	Agreement in restraint of marriage, void	Sec. 26	
20	Agreements in restraint of trade, void	Sec. 27	
21	Agreements in restraint of legal proceedings, void	Sec. 28	
22	Agreements void for uncertainty	Sec. 29	
23	Agreements by way of wager, void	Sec. 30	
CHAPTER – IV			
Performance of Contracts			
24	Contracts which must be performed	Sec. 37 to 39	
25	By whom contracts must be performed	Sec. 40 to 45	
26	Time and place of performance	Sec. 46 to 50	
27	Effect of failure to perform at fixed time, in Contracts in which time is essential	Sec. 55	
28	Agreements to do impossible acts	Sec. 56	
29	Effect of novation, rescission, and alteration of contract	Sec. 62	
CHAPTER – V			
30	Of certain relations resembling those created by Contract	Sec. 68 to 72	

31	Compensation for loss of damage caused by Breach of contract	Sec. 73	
32	Compensation for breach of contracts where Penalty stipulated for	Sec. 74	
33	Pledge, "Pawnor" and "Pawnee" defined	Sec. 142	
34	Pawnee's right of retainer	Sec. 143	
35	Bailment, Bailor and Bailee defined	Sec. 148	
36	Bailee's particular lien	Sec. 170	
37	General lien of Banker, factors, wharfingers, attorneys and policy brokers	Sec. 171	
38	Pawnee not to retain for debt or promise Other than that for which goods pledged –Presumption in case of subsequent advances	Sec. 174	

35. Substantive Law and other Enactments:

30 Classes

(Criminal Side)

- Probation of offenders Act.
- Prevention of food Adulteration Act.
- Excise & Prohibition Law.
- Wild Life (Protection) Act.
- Weight and measurement.
- Factories Act.
- Arms, explosive & explosive substances.
- Prisoners Act & the Prisons Act and the various rules framed there under.
- Protection of Civil Rights Act.
- S.C./S.T. (P.O.A.) Act 1989 and Rules.
- Human Right act.
- Dowry Prohibition Act.
- Drugs and Cosmetics Act.
- Drugs and Magic remedies (Objectionable advertisement) Act 1954.
- The Electricity Act 2003
- PC & PNDT Act.
- Domestic Violence Act 2005
- The Prevention of Immoral Traffic in Women & Children Act.
- Sensitization on AIDS and H.I.V. patients.
- N.D.P.S. Act.
- Prizes, Chits and money circulation of financial establishment Act.
- Prizes, Chits and money circulation scheme (banning) Act 1978.
- Unlawful activities prevention Act 1967 as amended by central Act of 2004.
- Extradition Act-extradition treaties.
- Foreigners Act.
- Emigration Act.
- Cyber crimes-Information and Technology Act 2000.
- Law relating to Press and Electronic media.

All other relevant enactments.

36. Court Management:

20 Classes

- Checking of Civil proceedings and registration of suits.

- Checking of Criminal proceedings and taking cognizance.
- Checking of Court fees and valuation.
- Maintenance of Civil and Criminal registers.
- Nazarat and Copyist establishment.
- Record room and its management and rules concerning destruction of records.
- Head Clerk and finance management.
- Registers concerning the finance management.
- Properties and property Room- Registers concerning the same.
- Old pendency cell.
- Periodical statements and maintenance of confidential records.
- Inspection of Courts.
- Decency and decorum of the Court.
- Interpersonal relationship with the Bench, Bar & Staff.
- Call work, adjustment of time.
- Fines and fines register.
- Library and its maintenance (Practical training will also be given in the above subjects).

Computer Training – Operation, internet and all aspects relevant to Courts.

37. Case & Case flow Management: 06 Classes

- First cum first serve Principle.
- Speedy disposals/avoiding delays.
- Cases which require priority in disposal.
- Cases of senior citizen.
- Docket Management and Case flow.
- Other aspects.

38. Inter Disciplinary approach Module: 10 Classes

- Other subjects and their relation to Law.
- Legal history.
- Lectures on economics and political science.
- Banking Law and Lading hypothecation of goods and bank gurantees.
- Maintenance of Accounts of sole proprietary concerns, partnership firms and companies and scope of misappropriation.
- Behavioral Science – Time Management, Stress Management, Transaction analysis, Tricks for good helath.

39. Minor Act Module: 35 Classes

Court Fees Act.

- i. Section 7 - Computation of fees payable.
- ii. Section 9 - Power to ascertain net profits or market value.
- iii. Section 10 - Procedure where net profits or market value wrongly estimated.
- iv. Section 11 - Procedure Tim suits for mesne profits or accounts when the amount decreed.
- v. Section 12 - Decision of question as to valuation.
- vi. Section 14 & 15 - Refund for Court fees in certain cases.

Suit Valuation Act.

- i. Section 4 - Valuation of relief's in certain suits relating to land not to exceed the value of the Land.
- ii. Section 8 - Court fee value and Jurisdictional value to be the same in certain Suits.

Indian Limitation Act,1963

- i. Section 3 - Disposal of Suits etc instituted after the period of Limitation.
- ii. Section 5 - Extension of period of limitation in Certain cases.
- iii. Section 6 & 9 - Legal disability.
- iv. Section 12 & 15 - Computation of period of limitation exclusion of time.
- v. Section 16 & 17 - Effect of Death, Fraud etc.
- vi. Section 18 - Effect of acknowledgement or writing.
- vii. Section 19 - Effect of Payment.
- viii. Section 20 - Effect of acknowledgement or payment by another person.
- ix. Section 25 to 27 - Acquisition of ownership by possession.

Specific Relief Act, 1963

- i. Section 5 to 8 - Recovering possession of property.
- ii. Section 10 to 14 - Contracts which can be and cannot be specifically enforced.
- iii. Section 15 to 19 - Person for or against whom contracts may be specific enforced.
- iv. Section 34 & 35 - Declaration Decrees.
- v. Section 36 to 42 - Preventive relief.

General Clauses Act, 1897 and Principles of Interpretation of Statutes:

- i. Section 3 - Definitions.
- ii. Sections 5 to 13 - General Rules of construction.
- iii. Section 14 to 19 - Power and functionaries.
- iv. Section 26 - Provision as to offences punishable under two or more enactments.
- v. Section 27 - Meaning of service by Post.
- vi. Out Line of the principles of interpretation of statutes, different doctrines and maxims.

Indian Stamp Act.

- i. Section 2 - Definitions.
- ii. Section 3 to 9 - Of the liability of instrument to duty.
- iii. Sections 33 to 48 - Instruments not duly stamped.

Probation of Offenders Act,1958

- i. Section 3 to 5 - Powers of Court to release admonition/probation-compensation and costs.
- ii. Section 6 - Restrictions on imprisonment of Offenders under 21 Years of age.
- iii. Section 9 - Procedure in case of Offenders failing to observe conditions of Bond.
- iv. Section 10 - Provisions as to sureties.
- v. Section 18 - Saving of operation of certain enactments.

- vi. Section 19 - Bar to the application of section 562 of the Cr.P.C. in certain cases.

40. Accounts/Finance Module:

10 Classes.

Finance & Accounts For Judges:

- a. Bank Account.
- b. Business accounts – Double Entry, Deshinama.
- c. Partnership Accounts.
- d. Passing & Executing Decrees in Partnership Suits, Partition Suits, Mortgage Suits etc.
- i. Account Rules (Judicial) as contained in High Court, Civil Rules and Orders and Criminal Rules and Order.
- ii. General Principle of Receipt and Deposits of Government money, Cash Book Entry, Treasury Challan, Deposit to Treasury.
- iii. General Principles for Drawl of Money from Treasury Claim, Bills, Sanctions, Presentation to Treasury, encashment, Cash Book Entry, Disbursement, Actual Payees Receipt.
- iv. Time limit of Claims – Pre-Audit of arrear claim.
- v. Cash Book – its maintenance – Closing , Verification of Cash, Responsibility of the Drawing and Disbursing Officer (DDO).

41. Court Management & Office Administration:

10 Classes.

- Court Management for Docket Control
- Staff Control and supervision including Bombay Civil Service Rules, Gujrat Civil Service (Discipline & Appeal Rules).
- Maintenance of Registers Supervision and accuracy of return.
- Court Accounts and financial Matters including Financial Rules.
- Correspondence with Superior Courts.
- Government and High Court Circulars.
- Civil Court Manual.
- Criminal Court Manual.

42. Module based on Inter Disciplinary approach based Training: 10 Classes.

Social Science.

- a. Psychology, Clinical Psychology and Psychiatry.
- b. Child Psychology.
- c. Sociology.
- d. Economics.

Other Areas.

- a. Co-operative Sector – Laws & Problems.
- b. Acquaintance with the other Sectors and working of all other Government departments including Revenue Department, Forest Department, Department of Geology & Mining, Sales Tax Department, Excise & Customs Department and Other Department – through Lectures to be delivered by standing Council/Public Prosecutors of Such Departments.
- c. Existing Laws and Development in the Cyber-age mechanism including Information Technology act.
- d. Neo-adjudicatory and lawyering practices keeping in mind globalization and World Trade Organization etc., so as to meet the Challenges of 21st Century.

- e. Laws relating to infrastructural developments and projects like substantive, regulatory and procedural in view of modernization and globalization.
- f. Suggestions and Legal profile for curbing terrorism.
- g. Effective enforcement of Laws combating corruption.

43. Judicial Planning and Judicial and Public Administration: 12 Classes

- Financial Administration in the Court relevant provisions of Treasury Rules, Power of Drawing Officer, etc.
- Modernization/Computerization of Court and Information Technology and Importance of Coding of cases.
- Bar and Bench relationship, Contempt Proceedings.
- Alternative Dispute resolution (ADR) in Civil Cases- Section 89 and Order 10 of C.P.C. Pre-litigation.
- Alternative Dispute Resolution (ADR) in Criminal Cases- plea bargaining, compounding of offences.
- Judicial Ethics – role of Judge and vision of Justice.
- Inquiry, Disciplinary actions etc – Gujrat Civil Service (Discipline and Appeal) Rules 1971: Civil Manual Para 533, Criminal Manual 407 and GCSR.
- Group Discussion/Group study on administrative work-classification of disposed cases, Muddamal, maintaining record room and certified copies, upkeep building and other infrastructure, etc.
- Group discussion/Group study on Human Resources- Staff Management, Departmental Inquiry and Disciplinary actions, relationship with superior and colleague.
- Periodical returns – its importance, scrutiny, planning and overview.
- Court Management and Case management (Provision of Law, precedent, Circular, Civil and Criminal Manual, etc.)
- Court Management as to activities concerning legal service authorities Act. i.e. Literacy Camp, Lok Adalat, Pre-Litigation, Legal Aid.
- Human Resources – Management, Motivation, Appreciation, Leadership, event Management.
- Planning of your Court for next 5 Years – Disposal Rate, Prospective inflow, Pendency, Infrastructure, Other factors affect the regular planning, training, efficiency of Staff.

44. Advance Course Module on Civil Justice and Adjudication:10 Classes

- Suits by and against the government and Public Authorities (S.79 to 82, Order XXVII, XXIX, Provisions of BPMP and town planning and other related provisions.)
- Injunction and interim orders – Urgency, duration, effect, misuse and applicability of Provisions of Section 38, 41 and Part II of specific Relief Act and Order XXXIX, Section 94 , 151 etc of C.P.Code.
- Law relating to land (Relevant provisions of Land Revenue Code, The Tenancy Act.)
- Litigations under the Land Acquisition Act.
- Suits regarding electricity.
- Matrimonial Litigation – Maintenance, Marriage and Divorce etc.
- Group Discussion on ascertaining the Rights of Parties and appreciation of Evidence in Civil Cases and Role of Court.

- Group Discussion on identification of bottlenecks in disposal of Civil Cases and remedies thereof and sharing of practical experiences of Judge on speedy disposal of Civil Cases.

45. Course Module of Human Right and District Judiciary: 10 Classes.

- History, International covenants and Constitutional provision pertaining to Human rights.
- Protection of Human Right Act, 1993 and National Human right Commission, Procedure and Regulation, 1994.
- Human Right and Women – Gender Equality.
- Human Right and Children – Prostitution, Exploitation and Child Labour.
- Human Right and the disable Person.
- Human Right and delay in Justice.
- Human Right and Legal Aid.
- Human Right and Environmental Protection.
- Human Right and Schedule Castes and Reservation.
- Role of Police vice verse Universal Declaration of Human Right.
- Human Right and Labour Law.
- Human Right and rights to conceive vice verse and right to birth.
- The impact of globalization on Human Rights.
- Group Discussion/Group Study - Human Right and Role of Judiciary.
- Group Discussion/Group Study - Human Right and custodial crime, Rights of accused person.

46. Module on specialized Criminal enactment Triable by Court of Magistrate:

06 Classes

- Role of Magistrate in Special Acts.
- Critical Analysis of Food Adulteration Act/ Food Safety Act.
- Offences under Negotiable Instrument Act and its impact on commercial transactions.
- Role of Magistrate/Court removing social evils by Domestic Violence Act.
- Control of the production, supply and Distribution of essential commodities at fair price and offences.
- Gender Justice – Act overview of PC & PNMT Act, MTP Act, Registration of Marriages Act, 2006.

47. Module on specialized Criminal enactment Triable by Sessions Court: 10 Classes.

- Role of Court to enforce the prevention of corruption Act.
- Dealing with offences under the Narcotics Drugs and Psychotropic Substances Act.
- Offences under the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act.
- Role of the Court to protect Human Rights under the Human Rights Act and Child Rights under the Commission for protection of Child Rights Act.
- Critical analysis of offences under the Electricity Act, 2003.
- Role of the Court to record and appreciate the evidence, while dealing with offences U/s 376 of IPC.
- Trial relating to offences U/s 302 of IPC.

- Trial relating to offences U/s 306, 304B of IPC.
- Relevancy, Admissibility and Appreciation of Forensic and Medical evidence in Criminal Matters.
- Bail and Bond – Law and Practice.
- Role of Sessions Judge as to Appeal and Revision.
- Penology – Sentencing Policy (Deterrent, reformatory, Preventive and Retributive) Victimology and Probation of offenders Act.
- Taking cognizance of offences relating to special Acts.
- Group Study on Recording of Evidence.
- Group Study on Appreciation of Evidence.

INDIAN EVIDENCE ACT		70 Hours	
Sl. No.	Topics	Sections	Hours
1	Definitions	3	
2	May presume, shall presume conclusive proof	4	
CHAPTER II			
3	Relevancy of Facts	5 to	
4	Admissions	17 to 31	
5	Statements by persons who cannot be called as witnesses	32 to 33	
6	Statements made under special circumstances	34 to 38	
7	Statements to be proved	39	
8	Judgments of Courts of justice When relevant	40 to 44	
9	Opinions of third persons when Relevant	45 to 51	
10	Character when relevant	52 to 55	
CHAPTER III			
11	Facts which need not be proved	56 to 58	
CHAPTER IV			
12	Oral evidence	59 to 60	
CHAPTER V			
13	Documentary evidence	61 to 6565-A to 73-A	
14	Public documents	74 to 78	
15	Presumptions as to documents	79 to 90A	
CHAPTER VI			
16	Exclusion of oral by documentary evidence	91 to 100	
CHAPTER VII			
17	Burden of proof	101 to 113	
	Presumption	113A to 114-A	
CHAPTER VIII			
18	Estoppel	115 to 117	

CHAPTER IX			
19	Witness	118 to 134	
CHAPTER X			
20	Examination of witness	135 to 164	165
21	Recording of Evidence		
22	IT Act – 2000 and Consequential Amendments to Evidence Act	Sec. 22-A, Sec. 47-A, Sec. 65-A & B, Sec. 67-A, Sec. 73-A, Sec. 85-A to C, Sec. 88-A and Sec. 90-A	

48. Family Law. **40 Classes.**

- a) Concept of Marriage under Hindu & Muslim Laws.
- b) Law relating to Inheritance and Succession under Hindu Law & Concept of Inheritance under Muslim Law.
- c) Concept of Adoption and Guardianship under Hindu Law & Law relating to Parentage and acknowledgement under Muslim Law.
- d) Concept of Divorce, Judicial Separation, Restitution of Conjugal Rights under Hindu Law.
- e) Dissolution of Marriage under Muslim Law (Types of Divorce & Remedies available to Divorcee.)
- f) Law relating to maintenance.
- h) Right of women in property (before & after 2005 amendment).

49. Miscellaneous and General **20 Classes.**

- a) Conduct and behavior of Judicial Officers- Provisions contained in Civil Rules and Order and Service Conduct Rules.
- b) Bihar Service (Discipline and Appeal) Rules – Provisions as to disciplinary proceedings.
- c) Provisions of Fundamental Rules and Subsidiary Rules relating to:-
 1. General Conditions of Service.
 2. Joining Time.
 3. Travelling Allowance and
 4. Leave.
- d) Management of stress through YOGA and MEDIATION.
- e) Management of Time.

- f) Office Management.
- g) Inviting eminent personalities from various fields to deliver talks and have discussions including lectures on motivation, positive thinking, time management, stress management.
- h) For the Purpose of Capacity building of the Judges and to Adopt the best practices followed in other states, Bihar Judicial Academy also proposes an Academic Excursion Programme (Inside & Outside) of Bihar. Earlier, also an Academic Excursion Programme was organized for the Probationary Civil Judge (Junior Division) 28th Batch I & Batch II inside & outside the State of Bihar. The Probationary Officers shall prepare the Report regarding what they have learned during the Academic Excursion Programme and shall submit the same to the Bihar Judicial Academy.
- i) Visits to reputed Institutions.
- j) Moot Courts.

50. Innovative ideas of Induction training,

25 Classes.

- a) YOGA and MEDITATION classes Daily
- b) Developing analytical and communication skills Daily One Hour
through Group Discussions/Public Speaking/Summing upon:-
 - I. Current Events
 - II. Books on self improvement & motivation
 - III. Biographies/Autobiographies of Judges, Lawyers, statement etc.
 - IV. Legal subjects of Current Interest, OR
 - V. Subjects having a bearing on Judicial Administration and Judges.
 - VI. Training received at the Academy.
- c) Case study method will be frequently employed to impart Training to arouse interest and build up confidence of the Trainees.
- d) Trainees shall write daily Diaries about the entire Day's Training and there shall be weekly evaluation of the Diaries.
- e) There shall be weekly or fortnightly assessment of Training absorbed by the Trainees.

(Faculty members will be requested that while explaining the various constitutional provisions and principles, preference may be given to Case Laws with reference to enactment which are part of the procedural Laws and Substantive Laws covered by this Syllabus.)

NORMS OF JUDICIAL CONDUCT INSIDE THE COURT.

1. **PUNCTUALITY** - Punctuality has to be maintained not only in attending the Court on time but also in pronouncing judgments and orders with utmost expedition. Former Chief Justice of India **Hon'ble Mr. Justice Hidayathullah**, has observed "*A Judge who does not observe punctuality of time does not believe in Rule of Law*". Eminent Justice **V.R. Krishna Iyer**, an outstanding Jurist of our time, exclaimed "**Judges who do not pronounce Judgments in time commit turpitude**". He has expressed with great pain, his concern about judicial delays saying "**It has become these days, for the highest to the lowest Court's Judges, after the arguments are closed, take months and years to pronounce Judgements even in Interlocutory matters -a sin which cannot be forgiven, a practice which must be forbidden, a wrong which calls for censure or worse**".
2. The Judge should be punctual and strictly maintain the working hours to avoid great hardship and inconvenience to the lawyers, litigants and witnesses. He/She should avoid rising before time. He/She should not waste Judicial time at the cost of precious public exchequer.
3. The Judge should bear in his mind the oft quoted proverb "**Justice Delayed is Justice Denied**". He should also remember that "**Justice Hurried is Justice Buried**". While the Judge has the responsibility of quickening the pace of Justice, he should take care not to sacrifice the quality of Justice.
4. Judgments/orders should be pronounced with utmost expedition according to the statutory mandate (Order XX Rule 1 of C.P. Code).
5. Every minute of the Court time being precious public time, the judge must constantly endeavour to avoid spending Court's time more than necessary.
6. The Judge should bow respectfully (to the seat of justice) before taking his seat in the Court shall and again when he rises to leave the Court.
7. Judge should, as far as possible, sit in an erect posture in the court hall.
8. It is the responsibility of the Judge to maintain the dignity and decorum of the Court.
9. The Judge should perform his duties with *independence, impartiality and objectivity*.
10. The Judge should try to maintain a pleasant and dignified atmosphere in the Court. If the atmosphere gets disturbed, he must tactfully deal with the situation and restore normalcy.
11. The Judge should be uniformly courteous and fair in whatever he says and does. He should take care not to give an impression that one or the other lawyer or party receives more favourable treatment.
12. The Judge should treat the Advocates with courtesy and respect and avoid making disparaging remarks against them.
13. The Judge should avoid entering into an argument with the Advocate. He should remember that it is the duty of the Advocate to convince the Judge and not vice-versa.
14. The Judge should abstain from hearing any matter in which he himself/herself, the members of his/her family or his/her close friends and relatives have any interest.
15. It is not proper for the Judge to skip the Court during Court hours.

16. Judge should wear properly cleaned and pressed dress as per dress code.
17. Judge should wear polished shoes and clean socks.
18. The Judge should take care not to sleep or doze off in the Court. Taking a light meal is perhaps a good precaution.
19. If yawning becomes inevitable, the Judge should cover his/her mouth with handkerchief.
20. Judge should not chew Pan or Pan masala in the Court.
21. The Judge should not carry the mobile phone when sitting in the Court Hall.
22. Judge should be calm and composed and not loose his/her temper or raise his/her voice.
23. The Judge should regulate the proceedings during recording of evidence and hearing arguments in such a manner as to avoid un-necessary spending of time.
24. The Judge should take care to see that reasonable number of cases are posted to avoid witnesses being sent back without being examined. The Judge should see that the Advocates are not made to wait unnecessarily till the end of the day.
25. It is not proper for the Judge to select simple cases for disposal in preference to older/complicated/heavy cases, only to reach the prescribed quota.
26. The Judge should keep on his table important books that are normally required for ready reference, such as C.P.C., Limitation Act, Evidence Act, I.P.C., Cr.P.C., Specific Relief Act, Hindu Law, Contract Act, Court Fees and Suit Valuation Act, Stamp Act, Bihar Civil & Criminal Court Rule.
27. The Judge may maintain a notebook/Diary on the table and record therein important stages of the case and dates of Posting.
28. The Direction of the Superiors Courts should be briefly recorded prominently in the case file in order to ensure due compliance.
29. The Judge should maintain a separate book to enter the fine amounts imposed in each petty case for purpose of verification of the amounts collected.
30. It should be remembered that the witnesses have no stake in the case. They come to Court to give evidence only to assist the court in dispensation of Justice. As Bentham has said "*Witnesses are the eyes and ears of Justice*". Therefore, the Judge should ensure that the witnesses are treated with due courtesy and respect. Judge should have concern for their time and convenience and make every effort to examine them at the earliest.
31. The Judge should bear in mind that evidence can be given only in regard to facts in issue and relevant facts.
32. It is the duty of the Court to regulate cross examination of the witnesses in such a manner as to avoid insulting/threatening or otherwise harassing them during their deposition.
33. Attention should be paid to the special needs, concerns and conveniences of sick, aged and women witnesses.
34. Evidence recorded should be read over, interpreted, corrected and after admission by the witness, it should be signed by the Judge.

35. Whenever a document produced is admitted in a suit or proceeding by a party or witness, the Judge shall then and there mark the document as an exhibit and make an endorsement in accordance with Order XIII Rule 4 of C.P.C.
36. The Judge should ensure that the witnesses are promptly paid their Travelling Allowance and Daily Allowance as per rules.
37. While sitting in the Court the Judge should concentrate on the work on hand and not allow himself to be distracted in any manner.
38. The Judge should not delegate or authorize the Bench clerk to fix the date to which the case should be adjourned. This would not preclude the Judge from taking assistance of the bench clerk to know the suitable dates for next posting.
39. It is the duty of the Judge himself to formulate questions to be administered to the accused u/s 313 of Cr.P.C. This function cannot be delegated to any Court Official.
40. A Judge should make notes of arguments advanced on facts and law by all the advocates/parties.
41. It is the duty of the Judge himself to summarize the pleadings in the Judgment. This responsibility cannot be delegated to the Stenographer/Typist.
42. A Judge should discuss in the Judgment all the important points argued by both the sides, both on facts and law and referred to all important decisions cited by the Bar. It is not proper to avoid dealing with difficult questions.
43. The Judge should carefully read and make the necessary corrections before pronouncing the Judgment/Order.
44. While dealing with the applications for grant of Temporary Injunction, the Judge should avoid passing orders '*to maintain status quo*' without recording a finding as to possession/status.
45. Judge should not call the members of the staff to admonish them in the open court. Any advice or admonition may be administered in the Chamber when he/she is alone. Hurting or insulting members of the staff should be avoided.
46. The Judge should take special care to avoid being misunderstood when dealing with or otherwise interacting with the members of the opposite sex, more so in dealing with a lady Stenographer/Typist.
47. The Judge must take all possible care and precaution to maintain his/her fair name and image.

NORMS OF JUDICIAL CONDUCT OUTSIDE THE COURT.

48. **Former Chief Justice Lahoti has observed "*Once having assumed the Judicial Office, the Judge is a Judge for 24 Hours*".** Hence, the Judge should, at all times, be conscious that he/she is under constant public gaze and take care to avoid any act or commission unbecoming of the high office he/she holds.
49. Justice must not only be done but it must also be seen to be done. The Judge, whether in official or personal capacity, not do anything that is likely to cast doubt on his/her integrity.
50. Even in administrative matters the Judge must be just fair and reasonable.

- 51.** The Judge should maintain at all times a degree of aloofness consistent with dignity of his office.
- 52.** In choosing to attend any function, judge should be mindful of the adverse effect it may have on his/her image as a fair, independent and impartial judge.
- 53.** A Judge should not enter into any public debate or express views in public on political or other matters that are likely to be controversial.
- 54.** The Judge should avoid close association with any member of the Bar practicing in his/her Court.
- 55.** The Judge shall not publicly express his views either on politics or on any matter that is likely to come before him/her.
- 56.** The Judge shall not discuss with the media about the views expressed in his/her judgment/order or about any case pending before the Court.
- 57.** A Judge shall not either by himself/herself or in association with any other person, engage himself in any trade or business directly or indirectly. However the Judge may publish any work of art, literature or law with prior permission of his High Court.
- 58.** The Judge should not permit any member of his/her family who is a member of the Bar to use his/her residence for professional work.
- 59.** The Judge shall neither seek nor intoxicant in public nor appear in public after consuming any intoxicant.
- 60.** The Judge should neither seek nor receive favors of any kind from anyone.
- 61.** No favors should be taken from Advocates, litigants or Police.
- 62.** No gift shall be accepted by the Judge except from relatives and close friends.
- 63.** The Judge should plan his/her daily routine taking care to find time for his family, rest and recreation, Physical exercise/Yoga/walking, etc., for reading the day's cases, dictating Judgments/Orders and reading other books on Law and news papers.
- 64.** Judges should be mindful about maintaining their image even when attending private functions, meetings and other gatherings. They should take care to be punctual, to be dressed decently, to talk discretely and behave in a dignified and graceful manner.

Sl. No.	Name of the Book	Author
1	Roses in December	Justice M.C. Chagla
2	My Own Boswell	Justice M. Hidayathullah
3	To the best of my memory	Justice P.B. Gajendragadkar
4	Neither Roses nor Thorns	Justice H.R. Khanna
5	My Life, Law and other things	M.C. Setlalvad
6	The Family Story	Lord Denning
7	"Statesman among Jurists “(Biography of Alladi Krishnaswamy Iyer)”	Justice Alladi Kuppuswamy
8	The Story of my Experiments with Truth	Mohandas Karamchand Gandhi
9	The Wings of Fire	Dr. A.P.J. Abdul Kalam
10	Discovery of India	Jawaharlal Nehru
11	Benjamin Cardozo	Helmen George
12	The Discipline of Law	Lord Denning
13	The Judge and Law	Lord Denning
14	Learning the Law	Glanville Williams
15	Judicial Process in the Comparative Perspective	Mauro Capelletti
16	Law and Order	C. K. Allen
17	Making of India's Constitution	Justice H.R. Khanna
18	The Nature of Judicial Process	Benjamin N. Cardozo
19	Law and Justice	Justice V.R. Krishna Iyer
20	Justice as Fairness	Rawls
21	Lectures on Criminal Law	S. Huda (Tagore Law Series)
22	Sober as a Judge	Henry Cecil
23	We the People	N.A. Palkhiwala
24	The idea of Justice	Amartya Sen
25	The Elements of Legal Style	Bryan A. Garner
26	Courts and the Constitution	Justice O. Chinnappa Reddy
27	The Power of Positive Thinking	Vincent Peale
28	The Argumentative Indian	Amartya Sen
29	Miscellany at Law	Justice Hidayathullah
30	The inconvenient Truth	Al Gore
31	"With Malice towards None - “ Life of Abraham Lioncon”	Oatis Stephen
32	Small is Beautiful	F.M. Shoemaker
33	Life of Thomas Babington Macaulay	G.M. Trevallian
34	The Assault on Reason	Al Gore
35	An inconvenient Truth	Al Gore
36	On Heroes, Hero-worship And The Heroic In History	Thomas Carlyle

37	Every Man in His Humour	Ben Jonson
38	The Waste Land	T.S. Eliot
39	Unto the Last	John Ruskin
40	Great Expectations	Charles Dickens
41	Vicar of Wakefield	Goldsmith
42	Essays on Francis Bacon	Francis Bacon
43	Paradise Lost	John Milton
44	Out of The Cradle Endlessly Rocking, Oh Captain, My Captiaion - Poems	Walt Whitman
45	Importance of being Earnest	Oscar Wild
46	A Farewell to Arms	Ernest Hemingway
47	"Before the Memory fades "(Autobiography)"	Fali S. Nariman
48	Theory of Justice	John Rawls
49	Criminal Justice	K.I. Vibhute
50	Indian Evidence Act - The Principles of Judicial Evidence	James Fitzjames Stephen
51.	Anita gets Bail	Arun Shourie
