



Bihar Judicial Academy

GAIGHAT, GULZARBAGH, PATNA-800007

Website : www.judicialacademy.bih.nic.in, Email : biharjudicialacademy@yahoo.comDate 19.09.2017Letter No. 2610-46

From,

Navneet Kumar Pandey
Director,
Bihar Judicial Academy, Patna

To,

All District & Sessions Judges of Bihar.

Sub.:-

Regarding sparing of Ministerial Staffs for Orientation/Refresher Course
Scheduled to be held in the month of October to December, 2017.

Patna Dated 19th September, 2017.

Sir,

With respect to above mentioned subject, I have to inform your goodself that as per the Approved Calender of Bihar Judicial Academy, the Orientation/Refresher Course schedule in the last quarter of the year 2017 (i.e., from 01/10/2017 to 31.12.2017) for Ministerial Staffs are as follows:-

Sl.No.	Target Group	Course Title	Duration
1.	Bench Clerk of ADJ- I of District & Subdivision	Refresher Course for Ministerial Staff	14 th Oct., & 15 th Oct., 2017 (Saturday & Sunday)
2.	Bench Clerk of Dist. & Sessions Judge	Refresher Course for Ministerial Staff	11 th Nov., & 12 th Nov., 2017 (Saturday & Sunday)
3.	One Head Clerk of English Office & One Judge's Shirestedar	Refresher Course for Ministerial Staff	9 th Dec. & 10 th Dec., 2017 (Saturday & Sunday)

The participants have to report at Bihar Judicial Academy at 09:30 A.M. sharp on scheduled date of their respective training course in proper dress.

Hostel and Mess facility will be provided to all the participants.

Your goodself is requested to spare the concerned Ministerial Staffs as per the above mentioned training schedule.

With regards,

Yours Faithfully,

Navneet Kumar Pandey
19/09/17

(Navneet Kumar Pandey)
Director, B.J.A.